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## MEMORANDUM

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**Date:** April 24, 2025  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
Bonny Anfinson, Historic Preservation Coordinator  
**Re:** Renew Grant Software Subscription with Foundant Technologies

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The City of Deadwood entered into an agreement with Foundant Technologies in June 2017 for use of the web-based grant program for all of the Historic Preservation grants. This program has been very successful in keeping track of all the grant recipients and providing reports for meetings, budgets and grant numbers.

The software license is renewed every two years. The current subscription is up in June 2025 and therefore the license subscription will need to be renewed. The subscription will total \$11,880.00 with \$5,940.00 being paid each year. This will be for June 26, 2025 to June 26, 2027. Funds will be paid out of the Professional Services Revolving Loan line item.

The Historic Preservation Commission reviewed this request at their April 23, 2025 meeting and recommend to the City Commission to approve the purchase of a two-year licensing subscription from Foundant Technologies in the amount of \$11,880.00 with half being paid in 2025 and the other half in 2026. The funds will come out of the Professional Services Revolving Loan line item.

### RECOMMENDED MOTION:

*Move to enter into an agreement with Foundation Technologies for a two-year licensing subscription for services in the amount \$11,880.00 with half (\$5,940.00) being paid in 2025 and the other half (\$5,940.00) in 2026 to come out of the Professional Services Revolving Loan line item.*