

OFFICE OF
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M E M O R A N D U M

Date: January 15, 2026
To: Deadwood City Commission
From: Kevin Kuchenbecker, Planning, Zoning & Historic Preservation Officer
Re: Change Order #1 – 85 Charles Roof Project

Weather-Tite Exteriors LLC has submitted a change order request for the 85 Charles Roof Project:

- The request is to increase the dollar amount of the roof project due to the additional shingles needed for the covered porch being added to the front entry of the structure. This information was not included in the original quote.

The original project cost is \$13,231.20. Change Order #1 will increase the project cost \$3,509.15. This will bring the total contract cost to \$16,740.35.

Staff has reviewed the request as submitted.

MOTION:

Move to accept change order number one to increase the contract amount by \$3,509.15 for additional roofing needed for the covered porch being added to the front entry of the structure at 85 Charles Street for a total project cost of \$16,741.35.