

**City of Deadwood  
Special Event  
Permit Application and  
Facility Use  
Agreement for**

**Kenney's Custom Props, LLC**

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**Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Adopted June 1, 2023

## EVENT INFORMATION

<input type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> Bike Tour	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Parade	<input type="checkbox"/> Concert
<input type="checkbox"/> Street Fair	<input type="checkbox"/> Triathlon	<input checked="" type="checkbox"/> Other			

Event Title: Black Hills Redemption

Event Date(s): 06/21/24 - 06/23/24 Total Anticipated Attendance: 10,000  
(month, day, year) (# of Participants # of Spectators)

Actual Event Hours: (from: 10:00 AM / PM (to): 10:00 AM / PM

Location / Staging Area: Main St from Wall to Deadwood; Outlaw Park & Info/Visitor Center Parking lot.

Set up/assembly/construction 06/20/24 Start time: 10:00AM AM / PM

Please describe the scope of your setup / assembly work (specific details): Replica of campsite from video game Red Dead Redemption 2. This is to include a chuck wagon and cover wagon. Civil war tents with accents to address the time period. The location for the camp is the Outlaw Square Park.

Dismantle Date: 06/23/24 Completion time: closing or 10 PM AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening: Main St from Wall to Deadwood. 10AM to 10PM 06/21/24 - 06/23/24

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

### OPEN CONTAINER

<https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: <u>N/A</u>	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit)

Noncommercial (nonprofit)

Sponsoring Organization: Kenney's Custom Props, LLC

Chief Officer of Organization (NAME): Kenneth J. Palkow

Applicant (NAME): Kenneth J. Palkow Business Phone: (610) 509-4030

Address: 2512 Wilshire Boulevard; Santa Monica, CA 90403  
(city) (state) (zip code)

Daytime phone: (610) 509-4030 Evening Phone: (610) 509-4030 Fax #: (    )

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Kenneth J. Palkow

Address: 2512 Wilshire Boulevard; Santa Monica, CA 90403  
(city) (state) (zip code)

Contact person "on site" day of event or facility use Kenneth J. Palkow Pager/Cell #: 610-509-4030

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

## FEES / PROCEEDS / REPORTING

NO YES



Is your organization a "Tax Exempt, nonprofit" organization? If YES, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).



Are admission, entry, vendor or participant fees required? If YES, please explain the purpose and provide amount(s): General admission to the autograph area is \$30 for a day pass, \$70 for a 3 day pass, \$145 for VIP pass, and \$40 for guest panel with Q&A.

**OVERALL EVENT DESCRIPTION:  
ROUTE MAP/ SITE DIAGRAM/ SANITATION**

Please provide a detailed description of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

This is a Red Dead Redemption video game themed event. It is to create a physical and interactive connection for cosplayers of this game. The game is based on the outlaws of the Van Der Linde gang. I intend to recreate their campsite from the game in your Outlaw Park. There will be Civil War tents in the camp where T-shirts and memorabilia will be sold. I intend to have a chuck wagon and covered wagon there for visual aesthetics. The campsite will be available to the general public. I intend to have a native American dance company perform on Main st. I will also have Hollywood gunslinger Joey Dillon perform on Main st throughout the weekend. 4 shows a day. I will have 20 actors available for autographs. Autograph sessions will be held on the second floor of Saloon #10. I intend to reach out to your stagecoach company to see if they could have rides available throughout the weekend. I will be asking for the assistance of Deadwood Alive to participate in the event. It is my intention to help promote Deadwood during the event. I am having a fast draw competition and the location of setup is TBD with coordination with the City of Deadwood. My thoughts for a possible location was the parking lot of the info/visitor center. I would also like to ask the city if I can rename some buildings to reflect those in the game.

**OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)**

- | NO                                  | YES                                 |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Does the event involve the sale or use of alcoholic beverages? If YES, please provide your liquor liability insurance information to the last page of this application.   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Will items or services be sold at the event? If YES, please describe: _____<br>Event t-shirts and memorabilia.<br>_____<br>_____  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Does this event involve a moving route of any kind along streets, sidewalks, or highways? If YES, attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Does this event involve a fixed venue site? If YES, attach a detailed site map showing all street impacted by the event.  |

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: N/A  
\_\_\_\_\_  
\_\_\_\_\_

If you intend to cook food in the event area, please specify the method to be used:

GAS       ELECTRIC       CHARCOAL       OTHER(SPECIFY): \_\_\_\_\_

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

**(NOTE):** You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: N/A      Trash Containers w / lids: N/A

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: Event will be contained to the Saloon no.10, Outlaw Square Park, and the information center parking lot. Those Areas will be maintained and left as received from city.

Other Related Event Components not covered above. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SAFETY / SECURITY / ACCESSIBILITY**

Please describe your procedures for both Crowd Control and Internal Security: I'm looking at hiring some of the local PD officers to work the event. In addition, I'm looking at bringing some of the Tombstone Arizona Rangers.

Please describe your Accessibility Plan for access at your event by individuals with disabilities: All areas will utilize the city's existing disabilities accessibility infrastructure.

**REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.**

NO YES

Have you hired any Professional Security organization to handle security arrangements for this event? If YES, please list:

Security Organization: Arizona Rangers

Security Organization Address: Tombstone, AZ 85638  
(city) (state) (zip code)

Security Director (Name): Lisa Penny Business phone: 520-488-5201

NO YES

Is this a night event? If YES, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators: Use of lighting within Outlaw Park

Please indicate what arrangements you have made for providing First Aid Staffing and Equipment?

Number \_\_\_\_\_ Ambulance(s) – How provided? TBD with Hospital

Number \_\_\_\_\_ Emergency Medical Technicians – How provided? TBD with Hospital

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: KJP

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: KJP

Adopted June 1, 2023

## PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event: I have already \_\_\_\_\_  
been communicating with merchants to notify them of the event and asking if they would like to participate.

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## ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES  
  Are there any musical entertainment features related to your event or facilities rental? If YES, please state the number of bands and type of music.

Number of Stages: \_\_\_\_\_ Number of Bands: \_\_\_\_\_

Type of Music: \_\_\_\_\_

Will sound amplification be used?  
If YES, please indicate: Start Time: \_\_\_\_\_ AM / PM – Finish Time: \_\_\_\_\_ AM / PM

Will sound check be conducted prior to the event?  
If YES, please indicate: Start Time: \_\_\_\_\_ AM / PM – Finish Time: \_\_\_\_\_ AM / PM

Please describe the sound equipment that will be used for your event: \_\_\_\_\_

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Will any fireworks, rockets or other pyrotechnics be used? If YES, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

Are any signs, banners decorations or special lighting be used? If YES, please describe: \_\_\_\_\_  
Two banners at each end of Main Street - Wall & Deadwood. Some merchant window signage changes to reflect businesses from the video game.

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## PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES  
  Will this event be promoted, advertised or marketed in any manner? If YES, please describe:  
Event website and social media accounts as well as attending actor's social media accounts.

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NO YES  
  Will there be any live media coverage during your event? If YES, please explain:

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Refer all event public inquiries and / or media inquiries for this event to:

NAME: Kenneth J. Palkow

PHONE: 610-509-4030

Adopted June 1, 2023

## **INSURANCE REQUIREMENTS/LIQUOR LIABILITY**

**REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: American Zurich Insurance Company  
Agent's Name: Neil Benton Arts & Entertainment  
Business Phone: 855-624-2787 Policy Number: SXS59329E Policy Type: Gen Lib  
Address: 2512 Wilshire Boulevard; Santa Monica, CA 90403  
(city) (state) (zip code)

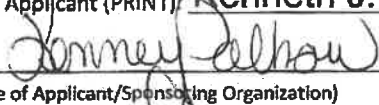
For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

### **AFFIDAVIT OF APPLICANT**

**Advance Cancellation Notice Required:** If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Kenneth J. Palkow Title: Producer  
  
(Signature of Applicant/Sponsoring Organization) Date: 02/22/2024