

OFFICE OF
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Mike Runge
Archivist / Collections Manager
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MEMORANDUM

Date: January 5, 2026
To: Deadwood Historic Preservation Commission
From: Mike Runge, City Archivist
Re: **2026 City of Deadwood Ledger Indexing Project**

The City Archives is requesting permission to enter into a contract with Donald Toms of Lead, South Dakota to index the Lawrence County Tax Records (1917 – 1921) as part of the 2026 ledger indexing project. In 2026, the Deadwood Historic Preservation Commission allocated \$8,000.00 from the City Archives budget to index the next installment of the Lawrence County ledgers that have been microfilmed and digitized in 2022.

These tax ledgers provide a tremendous amount of insight into the families that once lived in Deadwood and Lawrence County. If approved, the City Attorney will develop a contract for this project.

RECOMMENDATION:

Allow the City Archives to enter a contract with Donald Toms, independent contractor, to index the Lawrence County Tax Records (1917 – 1921) as part of the 2026 ledger indexing project. The cost for this project will not exceed \$8,000.00. This is a 2026 City Archives budgeted project.