

OFFICE OF
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MEMORANDUM

Date: July 18, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Bonny Anfinson, Historic Preservation Coordinator
Re: Foundant Grant Software Subscription 2nd Half Payment Request

The City of Deadwood entered into an agreement with Foundant Technologies in June 2017 for use of the web-based grant program for all of the Historic Preservation grants. This program has been very successful in keeping track of all the grant recipients and providing reports for meetings, budgets and grant numbers.

The software subscription is renewed every two years. An invoice has been submitted for the second year of the current two year agreement for 2023 and 2024. The cost for the second year subscription is \$5,400.00. Staff is recommending approval to pay the renewal out of the Professional Services Revolving Loan line item.

RECOMMENDED MOTION:

Move to recommend to the City Commission to pay for the second year of the current two year subscription in the amount of \$5,400.00 to be paid out of the Professional Services Revolving Loan line item.