



## Traveling Exhibit Loan Agreement

Please complete the form and return to: Mike Runge, City Archivist  
Historic Preservation Office  
108 Sherman Street  
Deadwood, SD 57732

Email: [archives@cityofdeadwood.com](mailto:archives@cityofdeadwood.com) Phone: (605) 578-2082

Date: 4 June 2025

Exhibit: Baseball in the Mining Camps

Borrowing Institution: Campbell County Rockpile Museum

Address: 900 W. 2nd Street

Contact Person: Justin Horn | Museum Assistant

Contact Email: justin.horn@campbellcountyywy.gov

Contact Phone Number: 307-682-5723

All exhibit loans will go before the Historic Preservation Commission and City Commission for approval before the exhibit will be loaned. Exhibits will be available for a period of eight weeks unless otherwise stated below. The borrowing institution agrees to provide the City of Deadwood Finance Office with a photocopy of insurance prior to picking up and/or shipping the exhibit.

### SHIPPING

If the exhibit is being shipped, the exhibit shipping and return is arranged by the City of Deadwood Archives. The loaning institution agrees to reimburse the City of Deadwood for all shipping costs.

EXHIBIT LOAN PERIOD 1 Oct 2025 to 1 Dec 2025 (8-week period)

### Pickup/Delivery Options:

- ☐ I would like the exhibits(s) delivered and picked up.  
☒ I will pick up and return the exhibit(s) to the City of Deadwood myself.

### TERMS AND CONDITIONS

1. The exhibit will be maintained at the address provided or overseen by the borrower/exhibitor unless other arrangements were made.
2. The exhibit shall be secured when borrowing institution is closed to visitors.
3. The borrower/exhibitor assumes liability for any damage to the exhibit while in your possession.
4. The borrower/exhibitor must give credit to the Deadwood Historic Preservation Commission in all press releases and exhibit publicity.
5. This agreement is non-transferable.
6. Revisions and modifications to this agreement must be submitted in writing, reviewed, approved, and signed off on by all parties.

Justin Horn

Borrower Signature

6-4-2025

Date

## Michael Runge

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**From:** Justin S. Horn <Justin.Horn@campbellcountywy.gov>  
**Sent:** Wednesday, June 4, 2025 8:15 AM  
**To:** Michael Runge  
**Subject:** RE: Deadwood exhibits  
**Attachments:** city\_of\_deadwood\_archives\_traveling\_exhibit\_loan\_agreement\_fillable\_8.6.20.pdf

Mike,

See attached for the filled-out form.

I will be in Deadwood for the West River History Conference in early October, so that could be a good pick-up time for me.

Justin

**From:** Michael Runge <Michael@cityofdeadwood.com>  
**Sent:** Tuesday, June 3, 2025 1:59 PM  
**To:** Justin S. Horn <Justin.Horn@campbellcountywy.gov>  
**Subject:** RE: Deadwood exhibits

You don't often get email from [michael@cityofdeadwood.com](mailto:michael@cityofdeadwood.com). [Learn why this is important](#)

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**Please be cautious.**

This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

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Justin:

Thank you for contacting the City of Deadwood Archives. We would be happy to work with you regarding the Baseball in the Mining Camp exhibit. Could you please fill out the usage form attached to this email. This will help me get the ball moving on this end.

Thanks for your interest in Deadwood's history!

Best,  
Mike

[https://www.cityofdeadwood.com/sites/default/files/fileattachments/historic\\_preservation\\_office/page/3521/city\\_of\\_deadwood\\_archives\\_traveling\\_exhibit\\_loan\\_agreement\\_fillable\\_8.6.20.pdf](https://www.cityofdeadwood.com/sites/default/files/fileattachments/historic_preservation_office/page/3521/city_of_deadwood_archives_traveling_exhibit_loan_agreement_fillable_8.6.20.pdf)

Michael Runge  
City Archivist / Collections Manager  
108 Sherman Street  
Deadwood, SD 57732

P: (605) 578-2082  
F: (605) 578-2084

**From:** Justin S. Horn <[Justin.Horn@campbellcountywy.gov](mailto:Justin.Horn@campbellcountywy.gov)>

**Sent:** Tuesday, June 3, 2025 1:53 PM

**To:** Michael Runge <[Michael@cityofdeadwood.com](mailto:Michael@cityofdeadwood.com)>

**Subject:** Deadwood exhibits

Mike Runge,

Sorry for the delay in getting back to you.

We do have slot open to host an exhibit from October 2025 – February 2026.

The staff here is most excited about the Baseball in the Mining Camps one (even though our time slot isn't entirely baseball season lol).

Thanks!

Justin Horn

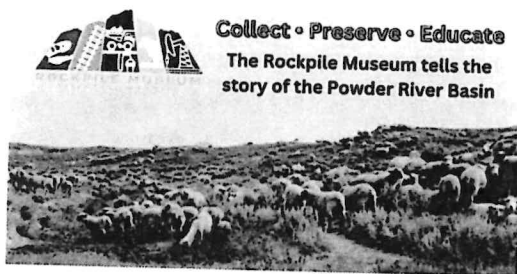
Museum Assistant | Collections & Exhibits

Campbell County Rockpile Museum

900 W. 2nd Street, Gillette, WY 82716

(307) 682-5723 | [rockpilemuseum.com](http://rockpilemuseum.com)

Mk 4:41



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