



**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

New Years Eve Ball Drop

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- ☐ Run ☐ Walk ☐ Bike Tour ☐ Bike Race ☐ Parade ☐ Concert
☐ Street Fair ☐ Triathlon ☒ Other New Year's Eve Ball Drop

Event Title: New Year's Eve Ball Drop

Event Date(s): 12/31/2021 Total Anticipated Attendance: _____
(month, day, year) (# of Participants 10 # of Spectators 200)

Actual Event Hours: (from): 11:50pm AM / PM (to): 12:10am AM / PM

Location / Staging Area: Main Street from Pine St to Lee St

Set up/assembly/construction Date: 12/29/2021 Start Time: 8:00am AM / PM

Please describe the scope of your setup / assembly work (specific details):

All setup will occur on the Franklin Veranda

Dismantle Date: 01/01/2022 Completion time: 5:00pm AM / PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

Main Street in front of the Silverado franklin Hotel

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☒ Commercial (for profit) ☐ Noncommercial (nonprofit)

Sponsoring Organization: Silverado Franklin

Chief Officer of Organization (NAME): Tom Rensch

Applicant (NAME): John Rystrom Business Phone: (605) 578-3670 Ext 613

Address: 709 Main St Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578-3670 Evening Phone: (____) _____ Fax #: (605) 578-1366

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use John Rystrom Pager/Cell #: 605-578-3670 E

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO YES



Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).



Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

OVERALL EVENT DESCRIPTION:

ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

A lighted ball dropped from Franklin roof down to the Veranda at midnight. A lighted ball, balloons and electronic display will be used.

A crowd will gather in front of the Franklin on Main Street, causing the street to be closed to traffic.