



## MEMORANDUM

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**Date:** August 25, 2022  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** **Digitization of Lawrence County Records, PHASE V**

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The City of Deadwood Archives is requesting permission to enter into a contract with DocuTek of Englewood, Colorado to microfilm and PDF the following items:

- (5) Lawrence County Administrator Bonds & Letters (1879-1969)
- ((16) Lawrence County Tax Records (1889,1911-1915)

These dockets and ledgers provide a wonderful amount of genealogical information and will be incorporated into the City Archives online search engine at: [Deadwood \(cityofdeadwood.com\)](http://Deadwood.cityofdeadwood.com). The proposal for this project is attached to this memorandum.

The Historic Preservation Commission reviewed this request at their August 24, 2022 meeting and recommend entering into a contract with DocuTek for digitization of Lawrence County Records, Phase V.

## MOTION

Move to allow the City Archives to enter into a contract with DocuTek of Englewood, Colorado to microfilm and PDF (5) Lawrence County Administrator Bonds & Letters and (16) historic Lawrence County tax ledgers on file in the Case Library at Black Hills State University. The cost for this project will not exceed \$3,300.00 dollars. Money for this project will come out of the 2022 Archives Budget.