

**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

3 Wheeler Rally Show + Shine July 10 11-1pm

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

<input type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> Bike Tour	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Parade	<input type="checkbox"/> Concert
<input type="checkbox"/> Street Fair	<input type="checkbox"/> Triathlon	<input checked="" type="checkbox"/> Other			

Event Title: Deadwood 3-Wheel Rally

Event Date(s): 07/07/2024-07/12/2024 Total Anticipated Attendance: 1000
(month, day, year)

(# of Participants 1000 # of Spectators)

Actual Event Hours: (from: 8:00 am AM / PM (to): 10:00 pm AM / PM

Location / Staging Area: Deadwood Event Complex - Days of 76

Set up/assembly/construction 07/06/2024 Start time: 8:00am AM / PM

Please describe the scope of your setup / assembly work (specific details): Banners, flags
tables, chairs, tents, vendor set up

Dismantle Date: 07/12/2024 Completion time: 4:00 pm AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening: Wall Street to Shine Street
Wed. July 10 - 11:00 am → 1:00 pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

OPEN CONTAINER

<https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: <u>July 7</u>	Times: <u>11:00 am - 10:00pm</u>	Zone: <u>Days of 76 Rodeo Grounds</u>
Date: <u>July 8</u>	Times: <u>" "</u>	Zone: <u>" "</u>
Date: <u>July 9</u>	Times: <u>" "</u>	Zone: <u>" "</u>
Date: <u>July 10</u>	Times: <u>" "</u>	Zone: <u>" "</u>
Date: <u>July 11</u>	Times: <u>" "</u>	Zone: <u>" "</u>

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit)

Noncommercial (nonprofit)

Sponsoring Organization: First Gold Resort

Chief Officer of Organization (NAME): Terri Ward

Applicant (NAME): Michele Pierce Business Phone: (605) 578-9777 ext 1103

Address: 270 Main St. Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578-9777 ext 1103 Evening Phone: (307-) 391-1541 Fax #: (605) 722-7784

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Michele Pierce

Address: 270 Main St. Deadwood SD 57732
(city) (state) (zip code)

Contact person "on site" day of event or facility use Michele Pierce Pager/Cell #: 307-391-1541

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO YES

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s): Registration fees are taken to help offset the costs of the activities and such through-out the week including a few meals

OVERALL EVENT DESCRIPTION:

ROUTE MAP/ SITE DIAGRAM/ SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Annual 3 Wheel rally to allow participants to have a central location to
gather and organize rides together and enjoy the beautiful Black Hills
and everything we can offer. The participants collaborate and develop
friendships and enjoy activities together. Also bring in distributors that can
help them with their trikes. Concentrate on safe driving and riding
Bring in vendors for accessories and services
Activities include: Poker Run (staged throughout the hills to give them an
opportunity to see businesses that they may not know are out there)
Show-n-shine , pie and ice cream social, watermelon feed, pancake feed, light parade
are a few of the highlights other activities TBD

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- | NO | YES | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the event involve the sale or use of alcoholic beverages? If YES , please provide your liquor liability insurance information to the last page of this application. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will items or services be sold at the event? If YES , please describe: _____
we have a portable bar from first gold that provides alcoholic beverages, soda and water |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does this event involve a moving route of any kind along streets, sidewalks, or highways? If YES , attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route. |
| <input type="checkbox"/> | <input type="checkbox"/> | Does this event involve a fixed venue site? If YES , attach a detailed site map showing all street impacted by the event. |



October 3, 2023

City of Deadwood
Special Event Permit Application
102 Sherman Street
Deadwood, SD 57732

To Whom It May Concern:

This letter authorizes Michele Pierce, First Gold Gaming Resort – Deadwood Three Wheeler Rally event organizer to apply for the Special Event Permit, July 7-12, 2024, on the behalf of First Gold, Inc.

If you have any additional questions, please contact me at the number below. Thank you.

Regards,

A handwritten signature in blue ink that reads "Terri A. Ward". The signature is written in a cursive style.

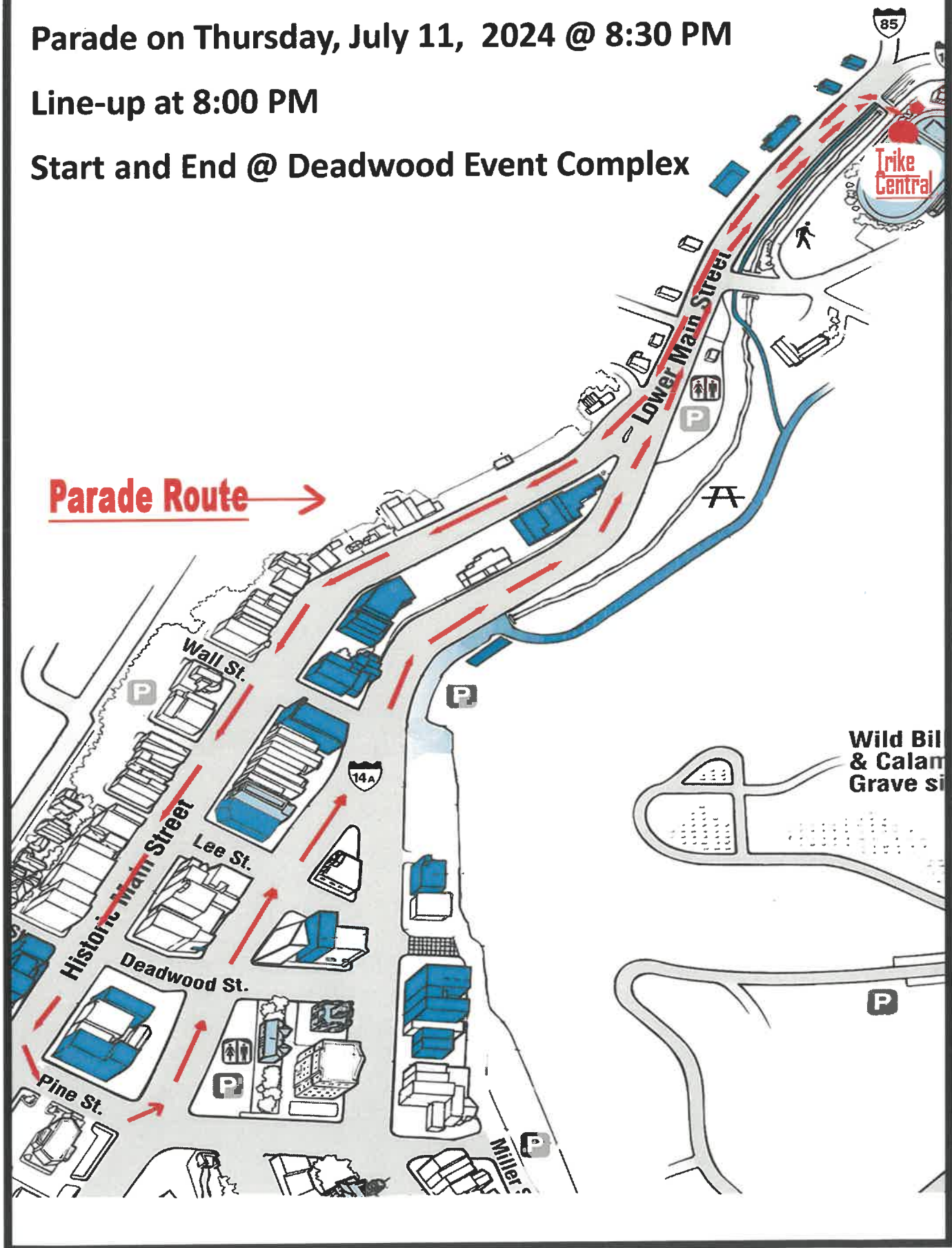
Terri A. Ward, Controller
First Gold, Inc.
270 Main Street, Deadwood, SD 57732
[605]578-9777 x1110
terriw@firstgold.com

D3WR "Night Light Parade" Route Map

Parade on Thursday, July 11, 2024 @ 8:30 PM

Line-up at 8:00 PM

Start and End @ Deadwood Event Complex





HWY 14A - LOWER MAIN ST

76 DR

BRIDGE

WIND CREEK

WHITEWOOD CREEK

ORSCENT DRIVE (ASPHALT)

ID

CORRALS

ANNOUNCER BOOTH

BIKE WASH

24" TREE

PORTABLE BLEACH

ROCK RETAINING WALL

18" TREE

FOOTBALL FIELD

BLEACHERS

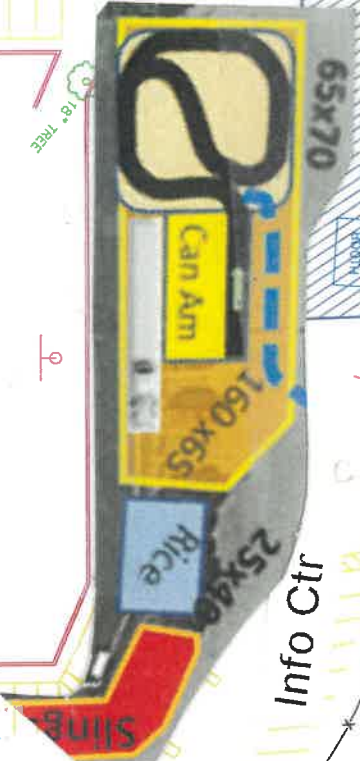
STADIUM BUILDING

Registr

ASPHALT PARKING

GRAVEL

DAYS OF 76



Info Ctr

www.deadwood.com

65x70

160 X65

25x48

Rice

Can Am

Sling

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

➤ Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

➤ Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: vendor food trucks

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER(SPECIFY): _____

➤ First Aid Facilities and Ambulance locations.

➤ Tables and Chairs.

➤ Fencing, Barriers and / or Barricades.

➤ Generator Locations and / or Source of Electricity.

➤ Canopies or Tent Locations.

➤ Booths, Exhibits, Displays or Enclosures.

➤ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.

➤ Vehicles and / or Trailers.

➤ Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: _____ Trash Containers w / lids: _____

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: we take care of trash daily and the city trucks pick up early am daily

Other Related Event Components not covered above. we also have porta poties brought in and are they are maintained daily

Badlands Security LLC
 11089 Snoma Rd.
 Belle Fourche, SD 57717

Invoice

Date	Invoice #
7/18/2023	00576

Bill To
First Gold Hotel & Gaming 270 Lower Main St. Deadwood, SD 57732

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
120	per man hour rate overnight and day July 8 thru 14 Sales Tax	32.00 6.20%	3,840.00T 238.08
Three Wheeler Rally		Total	\$4,078.08

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event: _____
Published on Deadwood Event Calander from the Chamber- radio and newspaper advertising _____

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: _____ Number of Bands: _____

Type of Music: _____

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: 8:00 am _____ AM / PM – Finish Time: 10:00 pm _____ AM / PM

- Will **sound check** be conducted prior to the event?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event: _____
Small sound system with speakers for announcements and music _____

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

- Are any signs, banners decorations or special lighting be used? If **YES**, please describe: _____
small cord lighting in the main tent and banners throughout the facility hung on fencing _____

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

- Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe:
local papers and radio stations _____

NO YES

- Will there be any live media coverage during your event? If **YES**, please explain:
local tv stations as requested _____

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Michele Pierce _____ PHONE: 605-578-9777 ext 1103 _____

Adopted June 1, 2023

INSURANCE REQUIREMENTS/LIQUOR LIABILITY

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company: Black Hills Insurance Agency
Agent's Name: Mike Maguire
Business Phone: (605) 342-5555 Policy Number: CL2362925014 Policy Type: Commercial Liability
Address: PO Box 3330 Rapid City SD 57709
(city) (state) (zip code)


For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

Advance Cancellation Notice Required: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Michele Pierce Title: Event Coordinator
 Date: 10/10/23
(Signature of Applicant/Sponsoring Organization)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Black Hills Insurance Agency 820 St. Joseph PO Box 3330 Rapid City SD 57709	CONTACT NAME: Elizabeth Brown PHONE (A/C No. Ext): (605) 342-5555 E-MAIL ADDRESS: elizabethbrown@blackhillsagency.com	FAX (A/C, No): (605) 342-7901
	INSURER(S) AFFORDING COVERAGE	
INSURED First Gold, Inc. 270 Main Deadwood SD 57732	INSURER A: Everest Indemnity Insurance Company	NAIC #
	INSURER B: First Dakota Indemnity Company	10351
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2362925014 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			S18ML02033221	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			S18ML02033221	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			S18EX01831221	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$ <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N <input checked="" type="checkbox"/> N N/A	WC020-0027018	07/01/2023	07/01/2024	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			S18ML02033221	07/01/2023	07/01/2024	Aggregate \$2,000,000 Each Employee \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Deadwood
108 Sherman Street

Deadwood SD 57732

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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