



MEMORANDUM

Date: January 13, 2022
To: City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: 2022 ESRI GIS Software Maintenance Schedule

The maintenance for the ESRI GIS software is due for 2022 (attached). The maintenance agreement runs from April 5, 2022 through April 4, 2023. This is the annual fee and provides upgrades, maintenance and technical support for the software. This office is working closely with Ferber Engineering, Inc. and ESRI to utilize current technology by converting our licenses to an on-line platform which will allow greater integration into other departments and additional users within those departments. The below breakdown represents the current configuration but may change slightly as this transformation to on-line usage develops. This represents the maximum price for this year's annual maintenance agreement.

Below is a breakdown of the City Departments and users of GIS. The maintenance fees for each department are the responsibilities of that department per the budgeting process. The Fire Department contracts directly with ESRI for their GIS maintenance and upgrades.

Historic Preservation

Server	ArcGIS for Desktop Advanced	\$3,000.00
Concurrent	Historic Preservation Officer	\$500.00
Concurrent	Archivist	\$500.00
ArcGIS	Business Analyst	\$500.00
Server	ArcGIS Enterprise Server	<u>\$5,000.00</u>
<i>Subtotal</i>		\$9,500.00

Public Works

Concurrent	Public Works Station	\$700.00
Single	Building Inspector	<u>\$400.00</u>
<i>Subtotal</i>		\$1,100.00

Planning & Zoning

Single	Zoning Administrator	\$400.00
ArcGIS	Online Viewer	\$100.00
Concurrent	Administrative Assistant	<u>\$500.00</u>
<i>Subtotal</i>		\$1,000.00

Parking & Transportation

ArcGIS	GeoEvent Server (Trolley Tracker)	\$5,000.00
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GIS Maintenance Total \$16,600.00

Recommended Motion: *Move to approve the various departments share of the GIS Maintenance package for 2022 at a total cost of \$16,600.00 as budgeted.*