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## MEMORANDUM

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**Date:** May 17, 2023  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Renew Grant Software Subscription with Foundant Technologies

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The City of Deadwood entered into an agreement with Foundant Technologies in June 2017 for use of the web-based grant program for all of the Historic Preservation grants. This program has been very successful in keeping track of all the grant recipients and providing reports for meetings, budgets and grant numbers.

The software license is renewed every two years. The current subscription is up in June 2023 and therefore the license subscription will need to be renewed. The previous software license was \$10,000.00 for a two-year period. The 2023 and 2024 subscription will total \$10,800.00 with \$5,400.00 being paid each year. Funds will be paid out of the Professional Services Revolving Loan line item.

Staff is recommending to the Historic Preservation Commission to approve the purchase of a two-year licensing subscription from Foundant Technologies in the amount of \$10,800.00 with half being paid in 2023 and the other half in 2024. The funds will come out of the Professional Services Revolving Loan line item.

### **RECOMMENDED MOTION:**

*Move to recommend to the City Commission to enter into an agreement with Foundation Technologies for a two-year licensing subscription for services in the amount \$10,800.00 with half (\$5,400.00) being paid in 2023 and the other half (\$5,400.00) in 2024 to come out of the Professional Services Revolving Loan line item.*