



**City of Deadwood  
Special Event  
Permit Application and  
Facility Use  
Agreement for**

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**Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

### Type of Event:

- Run     Walk     Bike Tour     Bike Race     Parade     Concert  
 Street Fair     Triathlon     Other Taco Festival

Event Title: Dia del Taco

Event Date(s): 7.10.21 (month, day, year)    Total Anticipated Attendance: 800

(# of Participants 50    # of Spectators 750)

Actual Event Hours: (from): 12:00 PM AM / PM (to): 7:00 PM AM / PM

Location / Staging Area: Outlaw Square and Deadwood St.

Set up/assembly/construction Date: Same Start Time: 8:00 AM AM / PM

Please describe the scope of your setup / assembly work (specific details):

Fencing, booths, vendor tents, stage, gazebo.

Dismantle Date: Same Completion time: 10:00 PM AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

Deadwood St from Hwy 14A to Main Street - July 10 - 8 am closing - reopening at 11 pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit)     Noncommercial (nonprofit)

Sponsoring Organization: H & H Deadwood, LLC, dba His & Hers Ale House and Wine Bar

Chief Officer of Organization (NAME): Molly Brown

Applicant (NAME): Randy Brown Business Phone: (605) 415-2946

Address: 696 Main St **Deadwood** SD 57732  
(city) (state) (zip code)

Daytime phone: (605) **415-2946** Evening Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Bobby Rock - Outlaw Square.

Address: 703 Main St Deadwood SD 57732  
(city) (state) (zip code)

Contact person "on site" day of event or facility use Randy Brown Pager/Cell #: 605-415-2946

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

### FEES / PROCEEDS / REPORTING

- | NO                                  | YES                                 |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Is your organization a "Tax Exempt, nonprofit" organization? If <b>YES</b> , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Are admission, entry, vendor or participant fees required? If <b>YES</b> , please explain the purpose and provide amount(s):   |

Ticked event - \$10 GA, \$30 VIP

### OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Taco festival that will include:

- Food trucks and vendor tents
- Mariachi band
- Pepper eating contest
- Taco awards/food voting
- Tequila and craft beer sampling
- Merchandise
- Security

Requesting open container for zone 3 only - all beer and wine will be served in Event Cups only.

Deadwood Street closure from 8 am until 11 pm