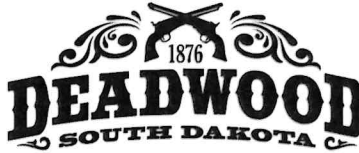


OFFICE OF
Planning & Zoning
108 Sherman Street
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"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

TRENT MOHR
Building Official
Dept. of Planning & Zoning
Telephone: (605) 578-2082
Fax: (605) 578-2084

MEMORANDUM

Date: August 13, 2025
To: Mayor Charlie Struble-Mook and City Commissioners
Re: Permission to attend NFPA Building Official Forum

I am requesting permission to travel to Quincy, Massachusetts to attend the 2025 Building Official Forum December 9-11. This forum is hosted by the Nation Fire Protection Association (NFPA). The forum is a gathering of representatives from all the state associations of building officials. The NFPA publishes codes and standards that are referenced by and therefore a part of our adopted building codes. This forum will be an important opportunity for me to network with peers from other areas of the country and to expand my knowledge of the role NFPA codes and standards play in building safety. As the forum host, the NFPA provides transportation, lodging, and most meals. The cost to the City, I estimate will not exceed \$350.00 and there is sufficient money in my travel budget.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Trent Mohr', is written over a horizontal line.

Trent Mohr
Building Official

Trent Mohr

From: Honold, Gary <GHonold@nfpa.org>
Sent: Friday, July 18, 2025 11:57 AM
To: Trent Mohr
Subject: NFPA Building Officials Forum FORMAL INVITATION

Dear Building Official Mohr,

On behalf of Jim Pauley and the National Fire Protection Association, you are cordially invited to attend the 2025 Building Official Forum December 9-11 in Quincy, Massachusetts at NFPA's Headquarters. Building officials are an important part of NFPA's Fire and Life Safety Ecosystem. As fire and life safety professionals, you use many NFPA codes and standards, including over 60 referenced in your building code. The Forum promises informative and engaging sessions about issues that face building departments across the U.S. and Canada. NFPA will provide transportation, lodging, and most meals as detailed below. The agenda (see below) is full of topics based on feedback from building officials with the objective of re-engaging since our 2024 Building Official Forum. We are anxious to learn from you about the issues you face and how we might be able to help.

Invited: As the current president of your building official association, you are receiving this invitation. Our hope is that the sitting president in December will be able to attend the Forum representing your state/province. If the sitting president is unable to attend, another member from your Board of Directors (or your association Executive Director) may attend instead. A building official from each Canadian Province/Territory and each U.S. State has been invited to attend. RSVP: If you are planning to attend or not, please RSVP me by August 15. Those attending will then receive a confirmation email with instructions on how to register for the event. The automated registration process is easy and will address accessibility needs, food restrictions, arrival/departure dates, personal extended dates and how to make travel arrangements.

Travel Arrangements: Plan on traveling into Boston on Tuesday, December 9 for the reception at 5:30 p.m., and departing on Thursday, December 11 not earlier than 3:00 p.m. Roundtrip airfare to Boston/Logan International Airport (BOS) will be provided for you by NFPA only through our in-house travel agency, which direct-bills to NFPA.

NFPA will cover hotel room and tax for arriving Tuesday, December 9 and departing Thursday, December 11, and will be paid through a direct bill to NFPA. You will be responsible for the incidentals for those nights. If you stay extra nights, you will be responsible for those extra nights and tax. We will reserve your room at the Marriott in Quincy based on your arrival/departure dates indicated in your registration. Hotel confirmation will be provided a week to ten days prior to the Forum. Ground transportation from BOS to the Marriott and back to BOS will be on your own. Ride share services are readily available and convenient. NFPA will provide a stipend gift card to defray your costs. Transportation between the hotel and NFPA headquarters will be provided by NFPA.

Safety: The Marriott and NFPA Headquarters are fully sprinklered with modern fire protection and alarm technology. I will be your local contact if you have any questions, issues, or need assistance. My contact information is listed below.

We are very much looking forward to seeing you at NFPA Headquarters. Your time is valuable, and we appreciate your consideration of this event. If you have any questions, feel free to reach out to me.

Next Step: RSVP me by August 15 with whether you are or are not attending and the attendee's name.

NFPA Building Official Forum Agenda

Tuesday, December 9:

5:30 p.m. Reception and Dinner, Quincy Marriott

Wednesday, December 10:

7:30 a.m. Departure via shuttle to NFPA Headquarters

- Breakfast at NFPA
 - NFPA Welcome and Update
 - The Fire & Life Safety Ecosystem
 - Building Safety and NFPA
 - Use of NFPA documents thru Incorporation by Reference: Case Study
 - NFPA Codes & Standards Process & Participation by Building Officials
 - Ignition-resistant Design & Construction: Preventing Urban Conflagrations from Wildfires
- 12:00 p.m. Lunch

- Panel Discussion: The Assault on Safety
 - Building Safety Research Supporting Building Officials
 - Field Evaluations
 - Conducting Remote Inspections: Case Studies
 - Certifications and Trainings for Building Officials
- 4:30 p.m. Shuttle Service to Hilton Boston/Dedham Hotel - Dinner with Regional Directors

Thursday, December 11:

7:30 a.m. Departure via shuttle to NFPA Headquarters

- Breakfast at NFPA
- The Single Stair Egress Conundrum
- The Value of NFPA Electrical Inspection Membership
- NFPA LiNK Platform Helps Building Department Efficiency
- Wrap Up

12:00 Lunch at NFPA

1:30 p.m. Forum concludes, attendees free to depart

Thank you, and I look forward to hearing from you.

Best wishes,
Gary

Gary J. Honold, C.F.P.S.

Regional Director,
Alaska, Hawai'i, Idaho, Montana, South Dakota

2125 42nd. Street
Missoula, Montana 59803
Cell 406-241-5981
ghonold@nfpa.org

National Fire Protection Association

The leading information and knowledge resource on fire, electrical and related hazards.

IT'S A BIG WORLD. LET'S PROTECT IT TOGETHER.®

NFPA just launched an important new campaign to raise awareness about how safety codes protect us—at home, at work, and everywhere in between. Learn more and take action at <https://DontChanceSafety.org>. #dontchancesafety

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