

OFFICE OF  
PLANNING, ZONING AND  
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## MEMORANDUM

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**Date:** January 5, 2024  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer  
**Re:** Upgrade Planning, Zoning and Historic Preservation Officer's Computer

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The Planning, Zoning and Historic Preservation Officer's computer was purchased in 2016 and is unable to accept updates due to its current capacity and configuration. Staff has received a quote from Golden West for a new computer and installation for a cost of \$3,378.00 with the expense being split between Historic Preservation equipment budget and Planning and Zoning equipment budget.

***Recommended Motion:***

***Move to recommend to the City Commission to purchase a new computer for the Planning, Zoning and Historic Preservation Officer from Golden West for the cost not to exceed \$3,378.00 with the cost being split out between Historic Preservation equipment budget and Planning and Zoning equipment budget.***