



City of Deadwood Special Event Permit Application and Facility Use Agreement for

St Patricks Day Pub Crawl March 17-18 2023

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- ☐ Run
 ☐ Walk
 ☐ Bike Tour
 ☐ Bike Race
 ☐ Parade
 ☐ Concert
☐ Street Fair
 ☐ Triathlon
 ☒ Other

Event Title: St Patricks Pub Crawl and Parade

Event Date(s): March 17-18 2023
(month, day, year)

Total Anticipated Attendance: _____

(# of Participants _____ # of Spectators _____)

Actual Event Hours: (from): Noon AM / PM (to): 10pm AM / PM

Location / Staging Area: Main Street

Set up/assembly/construction Date: March 18th Start Time: Noon AM / PM

Please describe the scope of your setup / assembly work (specific details):
Street Closure for Parade

Dismantle Date: March 18th Completion time: Midnight AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

Tin Lizzie to Pine Saturday March 18th Noon-1pm Parade.
Wall to Pine Saturday March 18th Noon-Midnight or later. Pub Crawl

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)
 ☐ Noncommercial (nonprofit)

Sponsoring Organization: The Deadwo Chamber of Commerce

Chief Officer of Organization (NAME): Lee Harstad

Applicant (NAME): Sarah Kryger Business Phone: (605-) 578-1876

Address: 501 Main Street Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605-) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Sarah Kryger Pager/Cell #: 605-863-1249

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO



YES



Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).



Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):.

OVERALL EVENT DESCRIPTION:

ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Friday March 17th
Poker Run 4-9pm

Parade Saturday March 18th Noon-1pm
Pub Crawl Saturday March 18th 2.30pm-7pm

Street Closure Saturday March 18th for Parade
Tin Lizze to Pine Street from Noon-1pm

Street Closure for Pub Crawl.
Wall to Deadwood from Noon-5am
Deadwood to Pine from Noon-9pm

Open container in both zones
Friday March 17th 5-10pm
Saturday March 18th Noon-10pm