City of Deadwood Parking and Transportation 108 Sherman Street Deadwood, SD 57732



Justin Lux Director (605) 578-2082 or justin@cityofdeadwood.com

## MEMORANDUM

Date: December 12, 2024

**To:** Deadwood City Commission

**From:** Justin Lux, Parking & Transportation Director

**Re:** Employee Permit Holiday Parking Revenue Donation

With the free holiday parking in all paid areas outside of the Broadway Parking structure, I was asked what happened with employee parking permits. In the past, the city has prorated the permits. This year, I received recommendations to include employee parking permit revenues with the parking funds collected during free holiday parking which have been designated for donation by the city commission.

On December 12, 2024, the Parking and Transportation Committee considered this item. The committee recommends approval of including employee parking permit revenues from November 26, 2024, to December 26, 2024, in free holiday parking donations.

Thank you for your consideration of this matter.