

2022

City Archives / Archaeology

BUDGET

June 23, 2021

Proposed Funding for the 2022 City of Deadwood – Archives / Archaeology

- | | |
|--|-------------|
| 1. Supplies & Conservation Treatments | \$10,000.00 |
| 2. Indexing Project, PHASE IV – LC Tax Records | \$8,000.00 |
| 3. Oral History Project | \$6,750.00 |
| 4. Professional Training / Workshops | \$1,000.00 |
| 5. PastPerfect Annual Support / Online Support | \$1,000.00 |

Sub-Total: \$26,750.00

6. Special Needs – ARCHAEOLOGY

- | | |
|---|------------|
| A. Metal Cabinet II for Oversized Textiles, Archaeology Lab | \$4,700.00 |
| B. Textile Conservator Site Visit & Report | \$3,400.00 |

Sub-Total: \$8,100.00

7. Special Needs – ARCHIVES

- | | |
|--|-------------|
| A. Fire History Project | \$12,000.00 |
| B. Oversized Map Case, Archives Central Storage Facility | \$10,000.00 |
| C. Digitization, PHASE IV - LC Tax Records | \$5,500.00 |
| D. Online Search Engine, PHASE III | \$5,000.00 |

Sub-Total: \$32,500.00

TOTAL **\$67,350.00**

Additional Request

- | | |
|--|-------------|
| A. Compactor Storage Units – Archaeology Lab
(HP Capital Assets – City Hall sub category 2022 Budget) | \$31,500.00 |
|--|-------------|

In 2021 the Deadwood Historic Preservation and City Commissions allocated \$42,400.00 towards archival and archaeological projects and programs managed by the City Archives. The following proposal is an overview and brief explanation of archival and archaeological related projects and programs slated for the 2022 calendar year. Supporting documentation for the City Archives budget is located in the back of this proposal.



1. Archival & Archaeological Supplies and Conservation Treatments:

As part of the continuing collections care, the City Archives is requesting funds to purchase supplies for the archival and archaeological collections owned by the City of Deadwood and Deadwood Historic Preservation Commission. This proposed funding will also be used for limited conservation treatments as related to the Tin Lizzies Archaeological collections.

The City Archives is requesting \$10,000.00 dollars be allocated towards supplies and conservation treatments for the City and Historic Preservation owned collections.

2. PHASE IV Lawrence County Indexing Project, Tax Records:

The City Archives would like to hire an independent contractor to transcribe the fourth installment of Lawrence County Tax Records. Upon completion, the records will be integrated into an online search engine located on the City's webpage.

City Archives would like to budget \$8,000.00 dollars for the transcribing of PHASE IV Lawrence County Tax Records.

3. Oral History Program:

Since 2003 the City Archives has been actively collecting oral histories. The topics for these histories include: development of the Michelson Trail, longtime residents, Deadwood High School alumni, limited gaming; past Deadwood mayors; past City/HP commissioners; vice, and Days of 76 Celebration.

The City Archives would like to collect ten (10) new oral histories in 2022 for the allotted price of \$6,750.00 or \$675.00 dollars per collected and transcribed oral history.

4. Professional Training/Workshops:

In 2021, the City Archivist participated in online course through the Northern States Conservation Center. Professional training provides useful information to help manage, protect and interpret the City owned cultural resources.

The City Archives would like to budget \$1,000.00 to be used for professional training.

5. PastPerfect Collections Software Support / Online Hosting:

The City Archives would like to budget \$1,000.00 for annual support and hosting of the City Archives online collections through PastPerfect Museum software.

The City Archives would like to budget \$1,000.00 to be used for PastPerfect Software Support.

Sub-Total: \$32,500.00

6. Special Needs - ARCHAEOLOGY:

A. Metal Cabinet II for Oversized Textiles, archaeology Lab **\$4,700.00**

The City Archives would like to purchase a second metal cabinet to properly store oversized textiles from the City's archaeological collections. This new cabinet would have adjustable shelves, lockable doors and sealed gasket to maintain a micro environment. (See Attachment #A).

B. Textile Conservator Site Visit & Report **\$3,400.00**

The City Archives would like to hire an archaeological leather/textiles conservator to review and assess portions of the City's archaeological collections. As part of this site visit, a half a day workshop on leather conservation would be offered free of charge to other museum institutions in Deadwood. (See Attachments #B and #C).

Sub-Total: \$8,100.00

7. Special Needs - ARCHIVES:

A. Deadwood Fire History Project **\$12,000.00**

The City Archives would like to hire Rocky Mountain Tree-Ring Research to develop a fire chronology and historical narrative of the Deadwood Gulch fire district. The data extracted from this project will add new historical data on how fire helped shape Deadwood's built environment from the gold rush era through today. This project will also identify and interpret fire behavior patterns, the date the forest within and surrounding Deadwood, and provide detailed analysis of Deadwood's climate variables. (See Attachment #E).

B. Oversized Map Case, Archives Central Storage Facility **\$10,000.00**

The City Archives would like to purchase an oversized map case to store its ever growing collection of paper architectural plans. As part of this purchase, the City Archives would like to replace the current rolled cases with this new map case. The rolled items in these cases will be hydrated and scanned as part of this purchase. (Attachment #F).

C. Digitization, PHASE IV – Lawrence County Tax Records **\$5,500.00**

The City Archives would like to microfilm and digitize forty-eight (48) volumes of the Lawrence County tax ledgers on file at the Case Library, Black Hills State University. This would be the fourth installment of ledgers and date from 1935 to 1950. The tax records provide wonderful genealogical information including individual surname, property description, property value, division of finances and total amount for taxes.

D. Online Search Engine – PHASE III **\$5,000.00**

The City Archives would like to hire Ferber Engineering and Smart Software, Inc. to add the next installation of county records to the online search engine. This installment would include voter registration records (1889 – 1920) and States Attorney Office Criminal Dockets (1955 – 1979).

Sub-Total: \$26,750.00

Additional Request

A. Compactor Storage Units – Archaeology Lab **\$31,500.00**

The City Archives would like to purchase additional compactor storage units to be installed in the archaeology laboratory/storage area to accommodate the Tin Lizies and future archaeological collections. (See Attachment #D). **NOTE***If awarded this request, the funding would come out of the HP Capital Assets 2022 budget under “City Hall”.**

Proposed Funding for the 2022 City of Deadwood – Archives / Archaeology

1. Supplies & Conservation Treatments	\$10,000.00
2. Indexing Project, PHASE IV – LC Tax Records	\$8,000.00
3. Oral History Project	\$6,750.00
4. Professional Training / Workshops	\$1,000.00
5. PastPerfect Annual Support / Online Support	\$1,000.00
	<u>Sub-Total: \$26,750.00</u>

6. Special Needs – ARCHAEOLOGY	
C. Metal Cabinet II for Oversized Textiles, Archaeology Lab	\$4,700.00
D. Textile Conservator Site Visit & Report	\$3,400.00
	<u>Sub-Total: \$8,100.00</u>

7. Special Needs – ARCHIVES	
A. Fire History Project	\$12,000.00
B. Oversized Map Case, Archives Central Storage Facility	\$10,000.00
C. Digitization, PHASE IV - LC Tax Records	\$5,500.00
D. Online Search Engine, PHASE III	\$5,000.00
	<u>Sub-Total: \$32,500.00</u>

TOTAL **\$67,350.00**

Additional Request

B. Compactor Storage Units – Archaeology Lab (HP Capital Assets – City Hall sub category 2022 Budget)	\$31,500.00
--	-------------

Attachments #A through #F

Michael Runge

From: Nichole Doub -MDP- <n.doub@maryland.gov>
Sent: Thursday, June 10, 2021 1:00 PM
To: Michael Runge
Subject: Re: FW: conservation workshop

Hi Mike,

Including the travel costs and report, the trip/workshop would cost \$3400. And I saw that you included textiles which are not in my wheelhouse except for those recovered archaeologically. I know we talked about the lotus shoe, but were there other textiles you wanted addressed? As for the photos from your collections store, it appears that the leather is still heavily soiled or is that just the appearance from the photos?

Best,
Nichole

On Tue, Jun 8, 2021 at 6:31 PM Michael Runge <michael.runge@cityofdeadwood.com> wrote:

Hi Nichole:

Looks like DHI is on board. Just wondering if you have any numbers for me about a site visit/setting up the flume and leather-textiles workshop?

I will need numbers by next week.

Thanks,

Mike

Michael Runge

City Archivist

108 Sherman Street

Deadwood, SD 57732

www.cityofdeadwood.com

P: (605) 578-2082

F: (605) 578-2084

From: Carolyn Weber [mailto:Carolyn@deadwoodhistory.com]
Sent: Thursday, June 3, 2021 2:51 PM
To: Michael Runge
Subject: conservation workshop

Mike,

Hello. Staff from Deadwood History, Inc. would like to participate in a 2022 conservation workshop addressing the care of textiles and leather. The Clowser Collection, Days of '76 Collection, the Adams Museum Collection, the collections at the Homestake Adams Research and Cultural Center, and the Historic Adams House all contain a number of textile materials and objects created with leather. Information about how to care for these types of artifacts would help us improve our collection management efforts.

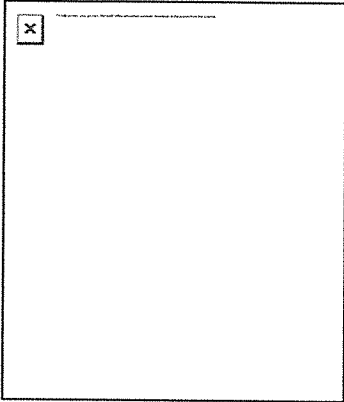
Thank you for your efforts with this project.

Best,

Carolyn

--

Carolyn Weber
Executive Director
Deadwood History, Inc.
150 Sherman Street
Deadwood, SD 57732
605-722-4800



Nichole Doub

Head Conservator

Maryland Archaeological Conservation Laboratory
10515 Mackall Road
Saint Leonard, MD 20685

410-586-8577

Pronouns: she, her, hers

Michael Runge

From: Carolyn Weber <Carolyn@deadwoodhistory.com>
Sent: Thursday, June 3, 2021 2:51 PM
To: Michael Runge
Subject: conservation workshop

Mike,

Hello. Staff from Deadwood HIstory, Inc. would like to participate in a 2022 conservation workshop addressing the care of textiles and leather. The Clowser Collection, Days of '76 Collection, the Adams Museum Collection, the collections at the Homestake Adams Research and Cultural Center, and the Historic Adams House all contain a number of textile materials and objects created with leather. Information about how to care for these types of artifacts would help us improve our collection management efforts.

Thank you for your efforts with this project.

Best,

Carolyn

--

Carolyn Weber
Executive Director
Deadwood History, Inc.
150 Sherman Street
Deadwood, SD 57732
605-722-4800



Customer Quotation



2500 Broadway ST NE Minneapolis, MN 55413 Phone:(612)378-3800 Fax:(612)378-3100 WWW.MID-AMERICA.COM	Customer Name & Address: City of Deadwood Michael Runge/City Archivist 108 Sherman Street Deadwood, SD 57732 Ph.: 605.578.2082 Fax: 605.578.3082 michael.runge@cityofdeadwood.com	Date: 05-19-21 F.O.B. Destination PO #: Sales Rep: Tom Huberty Expiration: 60 days Terms: Net 30 Taxable: N/A
	Tom Huberty O 612-378-3800 thuberty@mid-america.com C 952-715-0649	

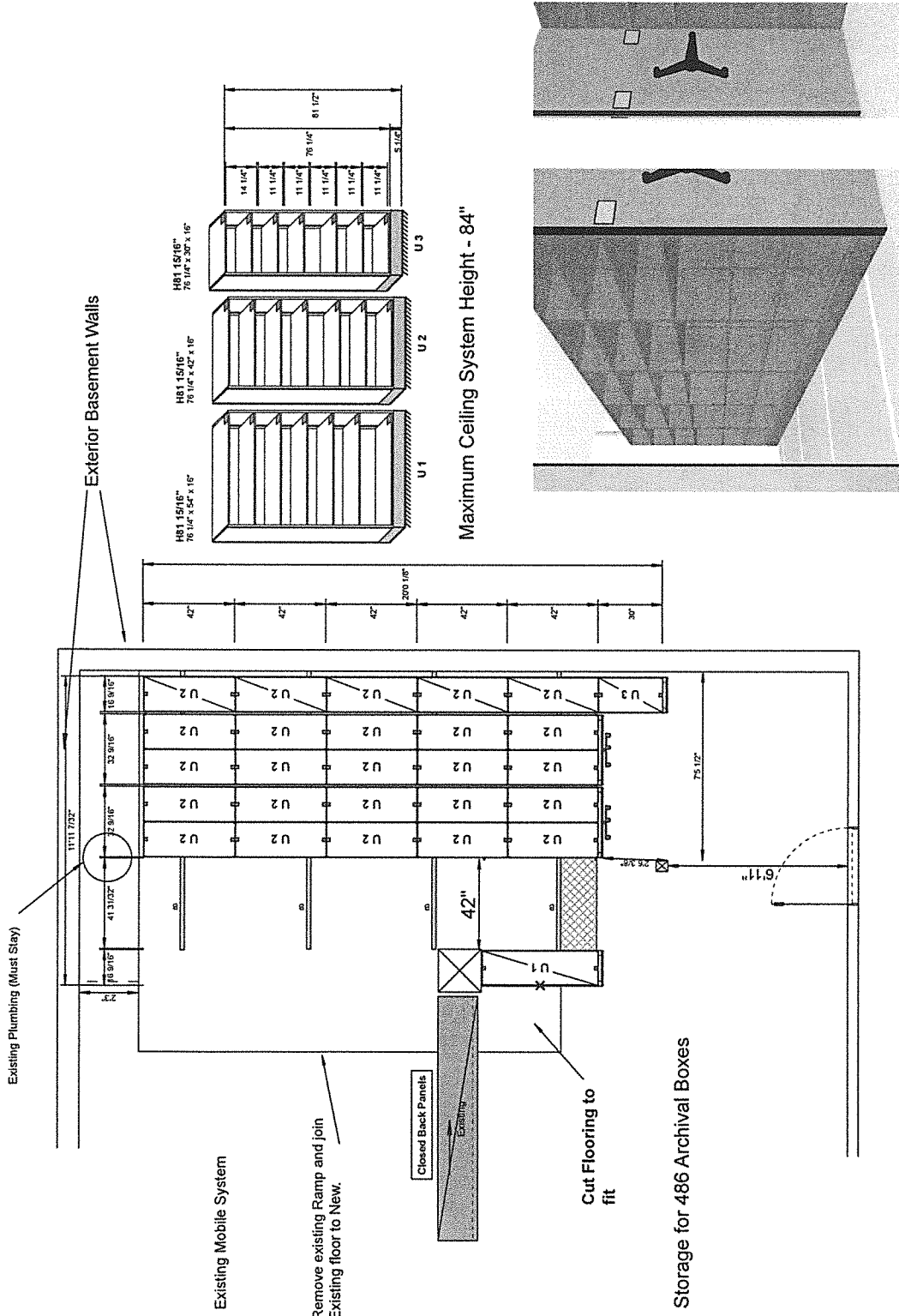
ITEM	QTY	SIZE OR CATALOG #	DESCRIPTION	UNIT	PER	PRICE
1.	1	Mobile System Add-on	Spacesaver Mobile System with Four Post Shelving designed for Archival Boxes. Mobile System includes: (See attached Floorplan) <ul style="list-style-type: none"> Rail, Decking and Ramp (Per Plan attached). Note: Decking to extend to the First Rail of the existing system. Stops to be instated recessed in Rail Housing. 2 Carriages with Back-to-Back Shelving mounts, and Two (2) Platforms for Static units. Shelving Includes: 27 Sections of matching Four-Post shelving. <ul style="list-style-type: none"> 25 - Sections of Single-Entry Shelving With Six-(6) Shelves 42w x 76h x 16d 1 - Section Single-Entry Shelving with Six (6) Shelves 30w x 76h x 16d 1 - Section Single-Entry Shelving with Six (6) Shelves 54w x 76h x 16d. Laminated End Panels on the end of each Mobile Carriage and Stationary Platform Back Panel on the 54w Platform. Installation. Includes: All travel expenses. Labor (2-Installers) and Delivery of the System from our Minneapolis warehouse to the installation site <i>Floor Covering though not provided by Mid-America we can coordinate once the decking is installed for the customer's floor covering specialist to do the Tile, or Carpet installation.</i> 	\$31,426.00	Lot	\$31,426.00

PROTECT YOUR INVESTEMENT WITH A SERVICE CONTRACT

Subject to our credit department approval, this quotation is made for immediate acceptance and is subject to change without notice. Deliveries are subject to delays from fire, strikes, and other causes beyond our control. We reserve the right to correct clerical errors.

Authorized Signature _____ Date _____

(486 boxes)



Rev. Level: _____
Date Printed: 05/19/2021
Drawn By: Tom Hilbert
Project Name: HUBERTY, TOM
Project Name: City of Deakwood
Project #: 192-050818
Scale: 1/4" = 1'

Michael Runge

From: Tom Huberty <thuberty@mid-america.com>
Sent: Wednesday, May 19, 2021 3:16 PM
To: Michael Runge
Subject: Quotation for Additional Mobile System
Attachments: Deadwood Quote may1921.pdf; New Mobile System V2.pdf; 4Post-Case_Broch_0421.pdf; MECHASSIST_1112_broch.pdf

Hello Michael,

Attached is a Quotation for the Mobile System, which is all inclusive, including materials, Freight to our Minneapolis Warehouse,

Delivery from there to City of Deadwood, Installation of the System including travel expenses.

I will send a Color Charts for Paint and Laminate separately. (If you would like to change colors).

Capacities of Archival Boxes of 486 is stated on the Drawing attached. The system height could vary slightly but should stay

Under the 84" height requirement by code. (18" from the Sprinkler Heads)

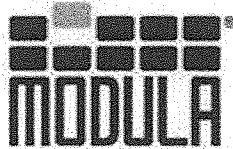
If you have questions, please let me know?

Best Regards

Tom

Tom Huberty | *Mid-America Business Systems* | 2500 Broadway St. N.E. #100 | Minneapolis, MN 55413

Direct - 612.383.2474 | Cell - 952-715-0649 | Office - 612-378-3800 | Fax - 612-378-3100 | Email - thuberty@mid-america.com





2901 Moore Lane • Fort Collins, Colorado 80526
(970) 229-9557 • rmtrr.org

June 14, 2021

Michael Runge
City Archivist
108 Sherman Street
Deadwood, SD 57732

Dear Mike;

Per our conversation last, I am sending this letter to outline the potential project we discussed to provide fire history information for the City of Deadwood using tree-ring data.

The tree-ring methods I will use are similar to those in several previous published studies from other areas of the Black Hills and will provide dates for past fires that burned over Deadwood for the past several centuries coming up to the period of early settlement in the late 1800s and early 1900s. We will search for "cat-faced" trees - which are areas of the tree stem where fire has injured the tree but not killed it - and cut out partial or full cross sections using a chainsaw. I anticipate that most trees we will find will be stumps because of the history of timbering around Deadwood, but we may be able to find some living trees as well that can bring the fire history all the way to present day. I would love to do the searching for the fire-scarred trees with help from "citizen scientists" from the Deadwood area and using historic photos of the area as we discussed previously. I think we could make this an "outing" for folks to come out and learn about both the fire history of the area plus how we can "reconstruct" the fire history from tree-ring evidence. Also as we discussed it would be very interesting to try and match "repeat" photographs with historic photos, plus use the historic photos to help direct sampling for fire-scarred trees.

We will try to find a minimum of 10 to 15 trees from the vicinity of Deadwood, although if we are able to find more we will sample those as well. We will also collect increment cores from living trees (~1/4" diameter cores that allow sampling of living trees without damage to the tree) to look at ages of the current forest, and to look at past climate variations in the Deadwood area. All samples will then be returned to RMTRR lab facilities in Fort Collins, where we will prepare and analyze the samples to find dates of past fires and other information in the tree-ring series. A final report will be prepared and sent to you detailing results of the tree-ring analysis along with all dates found for fires and tree ages. I'll prepare several of the samples as display sections to illustrate Deadwood's past fire history. Also I will plan to give one or more public presentations on the results of the study, focused especially on what the fire history evidence means for future wildfire and forest management in the vicinity of Deadwood and the surrounding area.

Cost for the project as we discussed previously will be \$12,000 and includes all travel and other expenses. Please let me know if I can clarify or expand on anything outlined in this letter, otherwise I look forward to hopefully working with you on the study.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter M. Brown".

Peter M. Brown
pmb@rmtrr.org

Gaylord Archival

P.O. Box 4901
 Syracuse, NY 13221-4901
 USA

Phone: 800-448-6160
 Fax: 800-595-7265
 Email: bids@gaylord.com

Quote Number: 179259
 Account Number: 6689939

Effective Date: Jun 17, 2021
 Expiration Date: Jul 17, 2021
 Revised Date: Jun 17, 2021

Quoted To:
 MICHAEL RUNGE
 DEADWOOD HISTORICAL PRESERVATION
 108 SHERMAN ST
 DEADWOOD SD, United States 57732
 Email: ARCHIVES@CITYOFDEADWOOD.COM
 Phone: 605-578-2082

Quoted By:
 Maryellen Dodge
 Phone: 800-345-5330 opt 8
 Email: Maryellen.Dodge@gaylord.com

Part Nbr	Long Description	UOM	Qty	Unit Price	Ext. Price
XLFF554	Xtra Lg 5 Drawer Flat File 17 1/4H x 54 3/4W x 41 3/8"D	EA	4	\$2,100.00	\$8,400.00

Color *** need value ***
 *** Est Ship Date is 60 Days. OK to Ship Sooner? *** need value ***

Sub Total \$8,400.00
 Shipping & Handling \$1,500.00
 Total \$9,900.00 USD
 FOB Destination Pre-Paid & Added

Freight rates are estimates at time of quoting and are subject to change
Shipment: 11 - 12 Weeks ARO

Each file ships palletized: 58"L x 44"W x 24"H and 525 lbs each

ADDITIONAL INFO

Please state color choice when ordering for all applicable items
 Shipping has been calculated to Zip Code: 57732
 Product(s) will ship crated or palletized on a tractor trailer and require a loading dock delivery or enhanced delivery services. If you do not have a dock, please request power tailgate and inside delivery on your order. (see terms below for description and limitations of service)
 Items will be delivered to your desired receiving location (i.e. main loading dock, central receiving).

* Your facilities/receiving staff is responsible for the shipment at that time. Upon delivery, customer's receiving staff is responsible for all damage inspection.

- * Any damage to the freight at the time of delivery MUST be noted on the driver's paperwork prior to signing for the delivery. Gaylord must also be notified immediately at 800-448-6160.
- * Gaylord Archival will not be responsible for any damage claims not noted at the time of delivery.
- * Gaylord is not be responsible for damage that occurs once the freight is moved from the original delivery location.

In some circumstances, Gaylord Archival's delivery options and services may be limited. Your institution may need to contract with professional movers to facilitate a safe and successful delivery. We will gladly deliver to your installer or mover of choice.

Terms & Conditions

All orders resulting from this proposal are subject to Credit Approval
Except for manufacturing defects, all custom and non-stock items are non-cancelable and non-returnable.

Shipping

Items too heavy or too large to ship by a parcel carrier will be shipped LTL common carrier. Shipping charges quoted are based on a dock delivery. In those instances, if large trucks cannot back up to a raised dock at your delivery location, then you may require extra services. If you do not have a loading dock or forklift enhanced delivery services are strongly encouraged and or may be required to facilitate a safe off-loading of your merchandise. Special Delivery Instructions: Please include receiving hours, days you are closed, and any other instructions for the delivering carrier when placing your order.

Lift Gate Truck Delivery- Additional \$75.00 Charge:

The driver will be using a truck that has a lift, which will lower the shipment to ground level. From there you will provide the movement of shipment into the building.

Inside Delivery -Additional \$55.00 charge:

The driver may assist you in the movement of merchandise from the truck through the first door of the building, where it will be out of inclement weather. Movement beyond the first door is customer's responsibility. If you do not have a ramp this service is not available, please discuss other options with your Salesperson. Some doorways are not large enough for certain deliveries; please verify the physical clearance of your thresholds before ordering. Note: Additional inside delivery charges will be incurred for delivery requests that are made for areas beyond the inside of the first-floor door and are only offered if a freight elevator is available for use.

Installation & Assembly

Installation or Product Assembly are not included in shipping charges. You may opt to add different services such as Installation or Assembly to your order. Please contact the Gaylord Sales Department at 800-345-5330 to discuss your options and obtain costs for these services.

Orders Over \$5,000

If your order exceeds \$5,000.00 we require a signed purchase order. If your organization doesn't use formal purchase orders, no problem! We will send you an Order Acknowledgement to review for accuracy. Simply return a copy endorsed by an authorized signer, and we'll finalize your order. In some circumstances, credit references may be required for successful placement of your order. Please have them available upon request.

Ready to Order?

To help expedite your order and to ensure it is placed correctly, below is a checklist for you to reference when placing your Gaylord order.

- _____ Complete Billing Address – Include Contact Name & Phone Number
- _____ Complete Shipping Address – Include Contact Name & Phone Number (if different from above)
- _____ Gaylord Product Numbers - Please include the product numbers you'd like to order and specify your color choices or sizes, when applicable. If you are unsure of how to find product numbers or are not sure if you are using the correct product number, please contact Customer Service at 800-448-6160 for assistance.