

Loan 2021-01
Hot Springs

Michael Runge

From: Library Director <hsplib@hs-sd.org>
Sent: Wednesday, April 21, 2021 4:23 PM
To: Michael Runge
Subject: FW: HP Traveling Exhibits TR & Bullock www

-----Original Message-----

From: Library Director
Sent: Wednesday, April 21, 2021 4:18 PM
To: 'Mike Runge' <wordpress@hotspringspubliclibrary.com>
Subject: RE: HP Traveling Exhibits TR & Bullock www

Mike: Good to hear from you.
I would love to have the TR 7 Bullock Traveling panels. Any time you have on the schedule just sign me up.
I can arrange to meet you and pick it up in Rapid City.
Thanks for thinking of us.
Dawn

Dawn Johnson
Director
Hot Springs Public Library
2005 Library Drive
Hot Springs, SD 57747
605.745.3151

-----Original Message-----

From: Mike Runge [<mailto:wordpress@hotspringspubliclibrary.com>]
Sent: Wednesday, April 21, 2021 9:20 AM
To: Amylee Caffee <Amylee.Caffee@hs-sd.org>; Library Director <hsplib@hs-sd.org>
Subject: HP Traveling Exhibits TR & Bullock www

From: Mike Runge <archives@cityofdeadwood.com>
Subject: HP Traveling Exhibits TR & Bullock

Message Body:

Are you interested in hosting the TR 7 Bullock Traveling panels this summer? Please call or email me when you have a minute. I am starting to line up institutions for the summer.
Thanks,
Mike Runge City of Deadwood Archives
605-578-2082

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This e-mail was sent from a contact form on Hot Springs Public Library (<http://www.hotspringspubliclibrary.com>)

LOAN NUMBER:	<u>#2021.01</u>
DUE DATE:	<u>09/01/2021</u>
RENEWED UNTIL:	_____
RETURNED:	YES/NO

LOAN AGREEMENT FOR USE OF CITY OF DEADWOOD PROPERTY

THIS AGREEMENT is made and entered into on this ____ day of ____, 2021, by and between the City of Deadwood, herein after referred to as "DEADWOOD," and Hot Springs Public Library, located at 2005 Library Drive, Hot Springs, SD 57747, hereinafter referred to as "PERMITEE."

1. The purpose of this Agreement is to set forth the terms and conditions under which DEADWOOD grants permission and loans to PERMITEE to use the following property owned by DEADWOOD.
2. A description of the property for which permission is granted is as follows: **Theodore Roosevelt / Seth Bullock panels.**
3. The purpose for which PERMITEE is using the above-described premises is as follows: **"Exhibition"**
4. Permission for the above use at the above-described location is permitted from May 1, 2021 until September 1, 2021.
5. PERMITEE agrees to handle, package, and ship or transport the objects and/or collections (and pay for same) in a manner that protects it from breakage, loss, deterioration, and contamination.
6. PERMITEE specifically acknowledges and agrees that it shall be solely responsible for any damage to the property loaned pursuant to this Agreement. Further, PERMITEE agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money, which DEADWOOD might have to pay to any person as a result of property damage, personal injury, or death

resulting from PERMITEE'S use of city property pursuant to this Agreement.

7. The Deadwood City Archivist shall administer and supervise use of City of Deadwood property pursuant to this Agreement and all PERMITEES shall contact such Official with respect to all matters and questions concerning this Agreement. This Agreement is subject to approval by, and shall be effective upon approval by, the Deadwood City Commission. Any extensions of the term of this agreement must be approved by the Deadwood City Commission.
8. Within twenty-four hours of discovery, the PERMITTEE will be notify DEADWOOD of instances or circumstances surrounding any loss of damage to, or destruction of the materials and will at the direction of DEADWOOD take steps to fix the damaged materials.
9. PERMITTEE also further understands and agrees that the property shall not be repaired, restored, cleaned, or altered in any way whatsoever,
10. All loaned materials shall not leave custody of the PERMITTEE without written permission of DEADWOOD.
11. PERMITTEE agrees to acknowledge and credit DEADWOOD in any use or photographs or exhibits or publications resulting from the loan. The credit line shall read as follows: **"Courtesy of the City of Deadwood and the Deadwood Historic Preservation Commission."**
12. PERMITTEE agrees to provide DEADWOOD with two (2) copies of any photographs, published articles, materials, etc. generated as a result of the loan.

13. Upon termination of this agreement, PERMITTEE agrees to properly package and transport the said property listed above back to DEADWOOD. Damage inflicted by inadequate packaging will be at the expense of the PERMITTEE.
14. Either party may terminate this agreement, effective not less than five (5) days after receipt by the other party of written notice, without further liability to either party.
15. PERMITTEE shall maintain adequate insurance against any loss of any property subject to this loan. PERMITTEE shall also maintain an insurance policy of Six Thousand Dollars (\$6,000.00) against any loss to the property loaned to PERMITTEE, naming DEADWOOD as an additional insured.
16. PERMITTEE shall provide DEADWOOD a copy of such insurance policy prior to the loan being made.

Dated this ____ day of ____, 2021.

City of Deadwood

By: _____
David Ruth, Jr., Mayor

By: _____

(PLEASE PRINT NAME)

Library Director
Hot Springs Public Library

Michael Runge

From: Deirdre Whitman <dwhitman@watertownsd.us>
Sent: Wednesday, April 21, 2021 3:21 PM
To: Michael Runge
Subject: Traveling Exhibit

Hi Mike,

Thank you again for offering one of your traveling exhibits! We would like to borrow the "Baseball in the Mining Camps" exhibit this June-August.

I just need to confirm the valued amount of the exhibit to get it added to the City's insurance temporarily.

Thanks again, we're excited about this opportunity!

Cheers,
Deirdre "Dee Dee" J. Whitman, MAS and MLIS
City Librarian
Watertown Regional Library
605-882-6220
605-882-6221 fax
watlib.org
dwhitman@watertownsd.us

LOAN NUMBER:	<u>#2021.02</u>
DUE DATE:	<u>08/31/2021</u>
RENEWED UNTIL:	_____
RETURNED:	YES/NO

LOAN AGREEMENT FOR USE OF CITY OF DEADWOOD PROPERTY

THIS AGREEMENT is made and entered into on this ____ day of ____, 2021, by and between the City of Deadwood, herein after referred to as "DEADWOOD," and Watertown Regional Library, located at 160 6th St NE, Watertown, SD 57201, hereinafter referred to as "PERMITEE."

1. The purpose of this Agreement is to set forth the terms and conditions under which DEADWOOD grants permission and loans to PERMITEE to use the following property owned by DEADWOOD.
2. A description of the property for which permission is granted is as follows: **Baseball Panels.**
3. The purpose for which PERMITEE is using the above-described premises is as follows: **"Exhibition"**
4. Permission for the above use at the above-described location is permitted from June 1, 2021 until August 31, 2021.
5. PERMITEE agrees to handle, package, and ship or transport the objects and/or collections (and pay for same) in a manner that protects it from breakage, loss, deterioration, and contamination.
6. PERMITEE specifically acknowledges and agrees that it shall be solely responsible for any damage to the property loaned pursuant to this Agreement. Further, PERMITEE agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money, which DEADWOOD might have to pay to any person as a result of property damage, personal injury, or death

resulting from PERMITTEE'S use of city property pursuant to this Agreement.

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10. All loaned materials shall not leave custody of the PERMITTEE without written permission of DEADWOOD.
11. PERMITTEE agrees to acknowledge and credit DEADWOOD in any use or photographs or exhibits or publications resulting from the loan. The credit line shall read as follows: ***“Courtesy of the City of Deadwood and the Deadwood Historic Preservation Commission.”***
12. PERMITTEE agrees to provide DEADWOOD with two (2) copies of any photographs, published articles, materials, etc. generated as a result of the loan.

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14. Either party may terminate this agreement, effective not less than five (5) days after receipt by the other party of written notice, without further liability to either party.
15. PERMITTEE shall maintain adequate insurance against any loss of any property subject to this loan. PERMITTEE shall also maintain an insurance policy of Six Thousand Dollars (\$6,000.00) against any loss to the property loaned to PERMITTEE, naming DEADWOOD as an additional insured.
16. PERMITTEE shall provide DEADWOOD a copy of such insurance policy prior to the loan being made.

Dated this _____ day of _____, 2021.

City of Deadwood

By: _____
David Ruth, Jr., Mayor

By: _____

(PLEASE PRINT NAME)

Library Director
Watertown Regional Library