



**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

SPECIAL OLYMPICS POLAR PLUNGE 10-16-21

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: Special Olympics Polar Plunge

Event Date(s): 10/16/21
(month, day, year) Total Anticipated Attendance: _____
(# of Participants _____ # of Spectators _____)

Actual Event Hours: (from): 1pm AM / PM (to): 3pm AM / PM

Location / Staging Area: Outlaw Square

Set up/assembly/construction Date: 10/16/21 Start Time: 9am AM / PM

Please describe the scope of your setup / assembly work (specific details):

Dismantle Date: 10/16/21 Completion time: 6pm AM / PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit)

Noncommercial (nonprofit)

Sponsoring Organization: Outlaw Square/Deadwood Chamber

Chief Officer of Organization (NAME): Lee Harstad/Bobby Rock

Applicant (NAME): Sarah Kryger Business Phone: (605) 578-1876

Address: 501 Main St Deadwood SD57732
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605) 578-1876 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Jim Smit/Special Olympics

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Jim Smit Pager/Cell #: 605-591-9314

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO YES

Is your organization a "Tax Exempt, nonprofit" organization? If YES, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

Are admission, entry, vendor or participant fees required? If YES, please explain the purpose and provide amount(s).:

Sponsor

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Special Olympics Polar Plunge
Organized by Local Law Enforcement

Saturday Oct 16 2021 from 1pm-3pm

Request City's help with Filling and emptying tank 12x24 pool
Request to Event and Sponsor Banners
Request free parking at interpretive lot for those involved and participants in event