



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- ☒ Run ☐ Walk ☐ Bike Tour ☐ Bike Race ☐ Parade ☐ Concert
☐ Street Fair ☐ Triathlon ☐ Other

Event Title: Firecracker 5K

Event Date(s): July 4, 2021
(month, day, year)

Total Anticipated Attendance: 50

(# of Participants 40 # of Spectators 10)

Actual Event Hours: (from): 7:30 AM / PM (to): 11:00 AM / PM

Location / Staging Area: Mickelson Trail Parking Lot

Set up/assembly/construction Date: July 4, 2021 Start Time: 7:00 AM / PM

Please describe the scope of your setup / assembly work (specific details):

We are shuttling folks from Lead to the start in Deadwood. We will have table and chairs at the start line.

Dismantle Date: July 4, 2021 Completion time: 11:00 AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

N/A

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)

☒ Noncommercial (nonprofit)

Sponsoring Organization: Explore Fitness and Adventures/ Northern Hills Rec Assoc

Chief Officer of Organization (NAME): Katrina Hutchison

Applicant (NAME): Katrina Hutchison Business Phone: (605) 389-3551

Address: 457 S Main St Lead SD 57754
(city) (state) (zip code)

Daytime phone: (605) 389-3551 Evening Phone: () Fax #: ()

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: N/A

Address: _____
(city) (state) (zip code)

Contact person "on site" day of event or facility use Katrina Hutchison Pager/Cell #: 605-389-3551

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO **YES**
☒ ☐ Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

☐ ☒ Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

\$20/\$25 - T-shirt/Swag Bag/Finisher Medal/Cash Award/Dontation to NHRA

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

The race takes place on the Homestake Trail. Racers have the option of parking at Manuel Brothers Park in Lead or the Mickelson Trailhead in Deadwood. We will shuttle folks back and forth.

- ❖ First Aid Facilities and Ambulance locations: The Lead-Deadwood hospital will have an EMT onsite.
- ❖ Tables and Chairs: One table for the start line with a couple chairs
- ❖ Fencing, Barriers and / or Barricades: N/A
- ❖ Generator Locations and / or Source of Electricity: N/A
- ❖ Canopies or Tent Locations: N/A
- ❖ Booths, Exhibits, Displays or Enclosures: N/A
- ❖ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures: N/A
- ❖ Vehicles and / or Trailers: N/A
- ❖ Trash Containers and Dumpsters: One trash can at the start line