

2.18.5 Artificial Intelligence (AI) Use:

The City acknowledges the potential benefits of Artificial Intelligence (AI) in enhancing efficiency and service delivery. Employees are permitted to use AI tools only with prior authorization from their supervisor and in accordance with all City policies regarding confidentiality, data security, and ethical standards. Confidential, sensitive, or personally identifiable information shall not be entered into AI systems unless the tool has been specifically approved for secure use. Employees are responsible for verifying the accuracy and appropriateness of all AI-generated content prior to its use in City communications, documentation, or decision-making processes. The use of AI to produce misleading, discriminatory, or inappropriate content, or to automate employment-related decisions without human oversight, is strictly prohibited. This policy shall be periodically reviewed and updated to ensure continued compliance with evolving technology and legal standards.