

OFFICE OF  
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## MEMORANDUM

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**Date:** February 6, 2025  
**To:** Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Planning and Zoning Administrator  
**Re:** Provide Design Services for Senior Center

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Staff is in the process of planning the next stage of the proposed senior center building. This phase will be to provide design services for this project. We have received an A-E Design Proposal from Chamberlin Architects, PC for design, bidding and construction phase services for a total of \$129,163.00.

Staff is recommending hiring Chamberlin Architects, PC for the proposed senior center in the amount of \$129,163.00 to be paid out of Capital Assets line item.

**Recommended Motion:**

*Move to recommend to the City Commission to hire Chamberlin Architects, PC for the proposed senior center project in the amount of \$129,163.00 to be paid out of Capital Assets line item.*