



MEMORANDUM

Date: February 19, 2026
To: Deadwood Historic Preservation Commission
From: Mike Runge, City Archivist
Re: **2026 Retainer for Professional Services, Renee Boen**

The City Archives is requesting permission to enter a retainer with Renee Boen of Rapid City, South Dakota for professional services as related to the City's archaeological collections. Ms. Boen was the South Dakota State Archaeologist, Native American Graves Protection and Repatriation Act (NAGPRA) liaison and Collections Manager for the South Dakota Archaeological Research Center.

As part of this agreement, Ms. Boen will review and make recommendations concerning the City's Native American collections at the Days of 76 Museum. She would also review and make recommendations on the archaeological storage facility, aide and assist in the development of policies and procedures for the archaeological storage facility and its holdings and provide technical assistance in the long-term storage of archeological collections at City Hall. Funding for this retainer would come from the 2026 HPC Archaeology budget.

RECOMMENDATION:

Allow the City Archives to enter a retainer with Renee Boen of Rapid City, South Dakota for professional services as related to the City's Native American and archaeological collections. This retainer will not exceed \$5,000.00 and will come from the 2026 HPC Archaeology budget. The proposed contract is attached to this memorandum.