



# **City of Deadwood Special Event Permit Application and Facility Use Agreement for**

Dia Del Taco July 10, 2022

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## **Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

### Type of Event:

- Run     Walk     Bike Tour     Bike Race     Parade     Concert  
 Street Fair     Triathlon     Other

Event Title: Dia Del Taco - Tacofest

Event Date(s): July 10, 2022    Total Anticipated Attendance: 500  
(month, day, year)

(# of Participants 50    # of Spectators 450)

Actual Event Hours: (from): 12 pm AM / PM (to): 10 pm AM / PM

Location / Staging Area: Outlaw Square

Set up/assembly/construction Date: 7/10/2022    Start Time: 8:00 AM AM / PM

Please describe the scope of your setup / assembly work (specific details):  
Fencing, booths, vendor tents, food trucks

Dismantle Date: 7/10/2022    Completion time: 11:00 pm AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

Deadwood street - Pioneer Way to Main Street - July 10, 2022 - closing 8 am - reopen 11 pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit)     Noncommercial (nonprofit)

Sponsoring Organization: H&H Deadwood, LLC, dba His & Her's Ale House and Wine Bar

Chief Officer of Organization (NAME): Molly Brown

Applicant (NAME): Randy Brown    Business Phone: (605) 415-2946

Address: 696 Main St    Deadwood    SD    57732  
(city)    (state)    (zip code)

Daytime phone: (605) 415-2946    Evening Phone: (\_\_\_\_) \_\_\_\_\_    Fax #: (\_\_\_\_) \_\_\_\_\_

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Bobby Rock  
Address: 703 Main St Deadwood SD 57732  
(city) (state) (zip code)

Contact person "on site" day of event or facility use Randy Brown Pager/Cell #: 415-2946

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

### FEES / PROCEEDS / REPORTING

- | NO                                  | YES  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>   |
|                                     | Is your organization a "Tax Exempt, nonprofit" organization? If <b>YES</b> , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/>  |
|                                     | Are admission, entry, vendor or participant fees required? If <b>YES</b> , please explain the purpose and provide amount(s):<br>Ticketed event - guests charged for entry  |

### OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Taco Fest will include:

- Food Trucks and vendor tents
- Mariachi Band
- Pepper eating contest
- Hot Sauce contest
- Taco awards/food voting
- Craft beer sampling
- Merchandise
- Security

Requesting opening container for Zone 3 only - all beer and wine will be served in Event Cups

Deadwood st closure from 8 am until 11 pm