

DEADWOOD RECREATION & AQUATIC CENTER

POLICY AND PROCEDURES MANUAL

Hours of Operation:

Monday-Friday 5:00AM-9:00PM

Saturday 7:00AM-5:00PM

Sunday Closed

Closed Major Holidays

Shortened Hours for Others

Pool Deck:

Monday-Friday 5:00AM-8:30PM

Saturday 7:00AM-4:30PM

Sunday Closed

*Hours are subject to change.

Adopted: March 16th, 2026

Facility Closures:

- a. Areas within the DRAC may be closed at any given time for maintenance purposes.
- b. Unanticipated closures may also occur in the event of unsafe conditions or other community emergencies. The closures will be posted on the City's website <https://www.cityofdeadwood.com/parksrec/page/deadwood-recreation-aquatic-center> and the Rec Centers other social media pages
- c. The DRAC is utilized as a shelter during emergencies. Areas within the Rec Center may not be accessible to patrons during these times.

Weather Policy:

The DRAC has a standardized method of cancellation and notification in the event of bad weather:

1. Facilities

- a. The DRAC will remain open during normal operating hours whenever possible.
- b. The DRAC will be closed when City officials announce a closure or when other City offices are closed due to weather.
- c. Closures will be posted on the website and the City/Rec's social Media pages.

2. Programs/Classes

- a. Programs and classes may be canceled at the discretion of the Parks and Recreation Director or DRAC Facility Director even if the DRAC remains open.
- b. Attempts may be made to reschedule canceled programs or classes.
- c. Cancellations will be posted on the City website and the DRAC social media pages.

3. Lightning

The pool area will be closed when a lightning strike is detected within a 5-mile radius of the Deadwood Recreation and Aquatics Center

a. Monitoring lightning activity:

- i. The City of Deadwood will implement a lightning detection system or use a reliable weather monitoring service to track lightning activity in the vicinity of the DRAC.
- ii. The lightning detection system or weather monitoring service will be set up to detect lightning strikes within a 5-mile radius of the DRAC.

- iii. Designated staff members will be responsible for monitoring the lightning detection system or weather monitoring service during pool operating hours.

b. Lightning warning:

- i. If a lightning strike is detected with a 5-mile radius of the DRAC, a lightning warning will be issued.
- ii. The designated staff members responsible for monitoring the system will immediately inform the pool manager or supervisor about the lightning warning.

c. Pool Closure Procedure:

- i. Upon receiving the lightning warning, the pool manager/supervisor or his or her designee will take immediate action to ensure the safety of all patrons and staff.
- ii. All swimmers will be instructed to exit the high-risk areas (pool, pool deck, sauna, spa, and lock room showers) immediately and proceed to designated safe areas (lobby) within the recreation center.
- iii. Lifeguards and staff members will assist in evacuating the areas listed above and guide patrons to safe locations.
- iv. All pool activities including swimming lessons, water aerobics, and other programs, will be suspended until the lightning warning is lifted.
- v. The pool manager/supervisor or his or her designee will communicate the closure to all patrons and staff using appropriate means such as loudspeakers, signage, and verbal announcements.
- vi. Patrons and staff will be advised to remain in safe areas until the lightning warning is lifted.
- vii. After a lightning strike is detected within the 5-mile radius and 30-minute timer will be set before patrons will be allowed to reenter the high-risk areas. After the initial 30-minutes have expired, the lightning will be reevaluated. If there are still lightning strikes within the 5-mile radius, a 10-minute timer will be set. This process will continue until the lightning is no longer in the 5-mile radius.

d. Reopening the pool:

- i. The pool manager/supervisor or his or her designee will closely monitor the lightning activity after the closure.
- ii. Once the lightning detection system or weather monitoring service indicates that the lightning strikes are no longer within

the 5-mile radius, the pool manager/supervisor or his or her designee will assess the safety conditions.

- iii. The pool will reopen when it is determined that it is safe to do so, and the lightning warning has been officially lifted.
- iv. The pool manager/supervisor or his or her designee will inform all patrons and staff about the reopening of the pool using appropriate communication methods.

Recreation Center General Rules and Policies

DRAC policies are available at the front desk upon request and are posted on the city's website.

1. A valid membership pass is required to use the recreation facilities. All key fobs are to be scanned at the front desk. Using another participant's pass to gain access is prohibited. Members/guests must read and acknowledge these rules and policies with a signature. If not a member, all guests must pay for a day pass to access these facilities. Guests must sign in and out on the form provided. Guests and members may be asked to present identification.
2. Do not exit or open emergency signed doors, except for emergencies.
3. Staff reserves the right to eject any person for violation of DRAC rules and policies. Violations can also result in membership being suspended or terminated.
4. Any injury occurring in the facility must be reported to and written up by the DRAC staff on duty immediately.
5. Pass rates are set and subject to change per City Commission.

Lockers:

1. DRAC offers locker usage on a daily basis. Lockers are for day use only.
2. All Personal belongings and valuables should be stored in a locker.
3. Personal locks are permitted on the lockers for daily usage. If left overnight, they will be removed by staff. The City of Deadwood will not reimburse for removed personal locks.

Locker Rooms:

1. The locker rooms are designed to provide members and paying guests with dressing and showering facilities. The locker rooms are open for use during all operating hours.
2. Camera use is not allowed in locker rooms.
3. Roughhousing in the locker room may result in removal from the property.

Dress Code:

The DRAC dress code's goal is to maintain a safe and appropriate environment for all patrons and to prevent disease transmission. Appropriate attire must be worn while participating in activities and using the facilities within the DRAC. The City of Deadwood defines appropriate attire as follows:

Gym/Fitness Rooms:

- **Tops:** T-shirts or tank tops are acceptable, but they should cover the full chest, back, and lower torso.
- **Bottoms:** Athletic shorts, leggings, or joggers are standard.
- **Safety & Hygiene:** Closed-toe athletic shoes are mandatory for safety. Use sweat-wicking socks.
- **Prohibited Items:** Jeans, work boots, sandals, or clothing with zippers/rivets that can snag or damage equipment.

Pool Area:

- **Accepted Attire:** A clean bathing suit, athletic shorts, leggings, sweatpants, t-shirt or tank top.
1. Any patron wearing attire deemed inappropriate by DRAC staff will be asked to change or leave the facility.
 2. Clean and non-marking athletic shoes must be worn.
 3. Outside dirty shoes are not to be worn on the walking track, in the gym, or in the fitness rooms.

Alcohol, Drugs, Tobacco, and Vape:

Alcohol, drugs, tobacco, and vape are prohibited on the DRAC grounds at all times.

1. Anyone under the influence of alcohol/ drugs will be asked to leave the facility immediately.
2. Anyone under the influence of or in possession of any illegal substance will be asked to leave the facility. Law enforcement officials will be contacted.
3. Smoking, vaping, and the use of chewing tobacco are not allowed on the DRAC property, or grounds.

Bicycles and Skateboards

1. Skateboards, longboards, and bikes may not be used inside the DRAC.
2. Bike Racks are available, but patrons must use their own lock. The DRAC is not responsible for lost, stolen, or damaged property.

Pets

1. Pets are not allowed in the DRAC unless otherwise authorized by the City of Deadwood. We welcome service animals as protected under applicable federal and state laws (including the Americans with Disabilities Act).

Lost and Found:

The DRAC is not responsible for the loss, theft, or damage of personal property of any kind.

1. The items found or turned in will be held at the DRAC for 30days, after which these items will be discarded, given to charity or turned over to the police.
2. Personal care items, beauty items, and undergarments will be discarded immediately.

Spectators:

Spectators will be welcomed into the facility during special activities and programs. Each spectator must remain in the designated area. If spectators are found outside of the designated area, they will be asked to pay the daily pass fee or leave the facility.

Inappropriate Behavior/Public Displays of Affection:

Staff reserves the right to refuse service or programming to anyone with or without cause.

1. Patrons are reminded to show respect for fellow patrons by avoiding inappropriate displays of affection, including inappropriate touching or kissing in the building or on DRAC grounds.
2. Persons taking nude or other inappropriate photos will be suspended or have membership privileges revoked immediately.

3. All patrons using the DRAC must display courteous and considerate behavior. Foul language, abusing membership privileges, and disregarding facility rules may result in suspension or revocation of membership or expulsion from the facility.
 - a. Upon the first infraction of the DRAC policies, the patron may be asked to leave the facility, and the incident will be documented.
 - b. Upon the second infraction, the patron will be given a written warning of the infraction and consequence, and the patron will be asked to leave the facility. The infraction will be addressed by a supervisor or the DRAC Facility Director, and, if applicable, the parent(s) or legal guardian will be notified.
 - c. Upon a third infraction, the patron's privileges may be terminated, and their ability to enter the DRAC may be revoked at the discretion of the DRAC Facility Director or the Parks and Recreation Director.
 - d. No refunds will be given.
4. Major disciplinary problems may result in immediate loss of membership privileges or permanent banishment from the facility.
5. Visitors to the DRAC must use the facility for its intended purposes and follow all rules and policies. Violators will be asked to leave the DRAC and will not receive a refund.

Membership:

1. Members will be issued a fob for scanning access to the facility, and at that time the disclaimer will need to be verified and signed.
2. Members will be required to have their picture taken at the front desk. The DRAC will hold the picture on the member's account.
3. Members must present their fob each time they use the facility to gain admittance to the DRAC.
4. Lost or stolen fobs may be replaced (First one will be free. After that fobs may be replaced for a \$5.00 fee).

Children:

1. Parents or legal guardians assume full responsibility for any guest or member under the age of 18.
2. Guests or members five (5) years of age or younger must be accompanied by an adult (18) years of age or older at all times throughout the facility.

3. Children under the age of eleven (11) must be accompanied by an adult or an individual aged eleven (11) or older.
4. Except for those children participating in a certified recreation program; children ages 6-10 years of age must be supervised by someone who is 11 years of age or older.
5. If a child is not picked up by closing time, two attempts will be made to contact the parent or guardian. If the child is not picked up within 30 minutes of closing, the police department will be contacted.

Fitness Classes and Personal Training:

The DRAC offers a range of fitness classes for all levels of fitness, including a list of personal trainers. Class schedules and Personal Trainer information are available at the front desk. Class length, description, and location are available on the schedule.

1. The personal Trainers/Instructors may charge additional fees for their services.

Gymnasium:

The gymnasium is intended to serve the various needs of the public through a continuous offering of a wide range of programs. The gym may be used for open recreational use, or rec center group fitness classes and activities, and private gym rentals.

The gym is also available for special events or community activities. The gym may be closed for general use during sports leagues and tournaments.

General Gym Rules:

1. Only non-marking athletic shoes may be used on the gym floor. Proper, clean shoes must be brought in and worn in all areas.
2. Food and beverages, other than water bottles, are not permitted in the gym.
3. Misuse of any equipment or furnishings in the gym is cause for expulsion from the DRAC and the damage may be charged to the patron.
4. Hanging from or "popping" the basketball rims or nets is not permitted; charges may be assessed to the patron for broken equipment.

Racquetball court:

1. Participants 11 years of age and older are allowed in the racquetball court.
2. Participants under the age of 11 must be supervised by a person of 11 years of age or older.
3. Racquetball, handball, squash, and wallyball are permitted on the court.
4. Eye protection is required while playing except for wallyball.

Jogging/Walking Track:

(16 Laps = 1 Mile)

The Track is available for walkers and runners. Spectators are not permitted on the track during normal operating hours; exceptions may be made during special events.

1. Participants under eleven (11) years of age are allowed on the track with supervision of a person 11 Years or older.
2. All users must travel in the same direction as indicated. The inside lane is for walking; the outside lane is used for jogging and passing.
3. Clean, close-toes shoes must be worn at all times. Dirty or wet shoes damage the surface.
4. Parents with single-width strollers are permitted if the track is not crowded.
5. The walking/running directions are posted on the track door.

Fitness Rooms:

1. Participants fourteen (14) years and older are allowed in the weight rooms and cardio rooms.
2. All weights and bars must be returned to their racks when they are finished being used.
3. Do not take any weights or other equipment out of the fitness rooms.
4. To maintain the integrity of the floor, weights, and machines, please do not drop or slam weights. When using weight machines, lower your weights in a controlled manner to avoid slamming.
5. Wipe down all weights and equipment with a sanitizing towel when finished.
6. Food and drink are not permitted in the fitness rooms, except for a closed-lid water bottle.
7. Clean indoor athletic shoes must be worn when utilizing the fitness rooms.

8. Proper gym etiquette must always be followed. No grunting or loud noises and no horse play. Be courteous to others.

Sauna/ Infrared Sauna:

1. Must be sixteen (16) years of age to use the saunas.
2. Appropriate attire is required (see dress code on page 5). Follow sauna rules as posted on saunas.
3. When taking a sauna, allow time to relax completely.
4. After 15 minutes or when perspiration begins, leave the sauna and relax in the dressing area. Follow with a cool shower.
5. Cooling time should equal time spent in the sauna.
6. Re-enter the sauna room and stay for 5 or 10 minutes.
7. Repeat the cycle 2 or 3 times, then end with a brisk shower and rinse in cool water.
8. Dress only when completely dry and perspiration has stopped.
9. Some sauna bathers enjoy the soothing effect of steam by squirting water on the heated sauna rocks.
10. Sauna only: Use only enough water to produce steam by spraying the water on the rocks. Do not spray the walls. Do not pour water/or any other liquids on the rocks.
11. Time in the sauna should not exceed 15 minutes per session and SHALL NOT EXCEED 30 MINUTES PER VISIT.
12. Do not pour chlorinated pool or spa water on the heater. Corrosion damage will occur, and hazardous fumes may be released.
13. Dry off before using the infrared sauna.
14. Do not use any chemical, or herbal sprays in either of the saunas.

Hot Tub:

1. A lifeguard must be present.
2. Shower with soap and water before entering.
3. No soaps or oils in the spa pool. NO EXCEPTIONS.
4. Persons age 16 and OLDER only. NO exceptions.
5. Elderly persons and those suffering from heart disease, diabetes, or high blood pressure should consult a physician before using the spa pool.
6. Pregnant women should not use the spa pool without consulting their physician.
7. Persons suffering from a communicable disease transmissible via water may not use the spa.

8. Individuals who are under the influence of alcohol or any other impairing substances are prohibited from using the spa pool or any facility amenities.
9. Persons should not spend more than 15 minutes in the spa in any one session.
10. Running or engaging in unsafe activities or horseplay in or around the spa pool is prohibited.
11. Do not sit on the edge.

Swimming Pool:

1. No person may use the pool unless it is officially open, and the lifeguard is present.
2. All instructions given by the lifeguards are to be followed.
3. Individual admission to the pool may be denied for any of the following:
 - a. Open sores, wounds, skin infections, and nasal or ear discharge.
 - b. Any condition or evidence, which in the opinion of the manager would jeopardize the health and safety of self or other patrons.
4. Family appropriate swimming attire must be worn.
5. Diving is not permitted. Running, pushing, causing undue disturbance, or any conduct that may endanger the welfare of self or other patrons is prohibited.
6. Children 5 years of age and under must be supervised by an adult (18) years of age or older and must be in the water or within a safe reach of the child.
7. Swimmers age 6-10 must be accompanied by a person 11 years of age or older. The DRAC staff on duty may administer a swim test. If they fail, the swimmer must stay in water that is not over their shoulders or may be required to wear a life vest.
8. Flotation devices and water toys will be permitted at the DRAC staff's discretion.
9. Infants/children not toilet-trained must wear swim diapers.
10. Glass containers, breakable objects, or hazardous objects of any kind are not permitted in the pool area, locker rooms, or pool deck.
11. The DRAC staff may close any portion of the pool for any safety or maintenance reason. Examples of safety reasons include but are not limited to, thunder or lightning storms, body excretions.
12. Members/guests using the slide are required to follow all rules/guidelines posted on the slide.
13. All bathers must take a cleansing shower with soap before entering the swimming pool.
14. Any bather leaving the pool to use the toilet must take a second cleansing shower before returning to the pool area.
15. The following are strictly prohibited in the pool: Spitting, urinating, blowing the nose, or spouting water and depositing any foreign matter in the pool.

16. Consumption of food and/or beverages, use of tobacco products, or chewing gum is not permitted in the swimming pool or on the deck. No chewing gum is allowed in or near the pool area within four (4) feet.

Release and Indemnification Agreement

I hereby agree to indemnify, defend, and hold harmless Deadwood Recreation and Aquatics, its successors, assigns, and the City of Deadwood from any and all claims, liabilities, damages, or injuries arising out of or related to the participation of the guest or member in the use of any equipment, facilities, or programs operated by or held at the Deadwood Recreation and Aquatics Center.

Furthermore, I agree to comply with all facility rules and policies, which are available for review at the front desk. All members are required to wear appropriate clothing and any

required protective equipment while participating in programs, activities, or using the facilities.

Parents or legal guardians assume full responsibility for any guest or member under the age of 18. Guests or members five (5) years of age or younger must be accompanied by an adult (18) years of age or older at all times throughout the facility. Children under the age of eleven (11) must be accompanied by an adult or an individual aged eleven (11) or older.

By signing this release, I acknowledge that I have read, understand, and agree to abide by the terms of this agreement, as well as all policies and procedures of Deadwood Recreation and Aquatics.

Signature: _____

Date: _____