



# City of Deadwood Special Event Permit Application and Facility Use Agreement for

What Women Want expo - July 15 & 16

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## Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

### Type of Event:

- Run     Walk     Bike Tour     Bike Race     Parade     Concert  
 Street Fair     Triathlon     Other

Event Title: What Women Want - Expo

Event Date(s): July 15, 16, 2022    Total Anticipated Attendance: 350  
(month, day, year)

(# of Participants 50    # of Spectators 300)

Actual Event Hours: (from): 11 am AM / PM (to): 7 pm AM / PM

Location / Staging Area: Outlaw Square

Set up/assembly/construction Date: July 15 Start Time: 10 am AM / PM

Please describe the scope of your setup / assembly work (specific details):  
Vendor Tents set up within Outlaw Square and on Deadwood St. Along with Sanford Health Screening semi

Dismantle Date: July 16 Completion time: 9 pm AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day, date** and **time** of closing and time of re-opening:

Deadwood St closed from 10 am July 15 until 9 pm - July 16, 2022

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit)     Noncommercial (nonprofit)

Sponsoring Organization: Outlaw Square

Chief Officer of Organization (NAME): Wade Morris aka Bobby Rock

Applicant (NAME): Wade Morris aka Bobby Rock Business Phone: (605) 717-6848

Address: 703 Main St    Deadwood    SD    57732  
(city)    (state)    (zip code)

Daytime phone: (605) 717-6848 Evening Phone: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Bobby Rock

Address: 703 Main St Deadwood SD 57732  
(city) (state) (zip code)

Contact person "on site" day of event or facility use Bobby Rock Pager/Cell #: 605-641-9162

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

### FEES / PROCEEDS / REPORTING

- NO** **YES**
- Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).
- Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):
- Vendor fee will be charged for space/tent use including electrical if needed  
\$100

### OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

This is an Outlaw Square event featuring vendors/business that are women owned and operated.

Stage will be used for Speakers, stage demos and possible songwriters feature throughout Saturday.

Asking for open container for Zone 3 only from 11 am until 7 pm on July 16 for beer and wine tastings. All served in open container cups.

Deadwood street will be used for Vendor tents and Sanford Health Screen truck. Screenings would take place from Noon til 4 on Friday and 11 am until 7 on Saturday

Event Set up will begin at 4 pm on Friday with tents being set on Deadwood Street

We will have bike gates placed along sidewalk edge of Outlaw Square and security watching entrances to make sure beer and wine stay in the venue