



MEMORANDUM

Date: January 31, 2024
To: City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: 2024 ESRI GIS Software Maintenance Schedule

The maintenance for the ESRI GIS software is due for 2024 (attached). The maintenance agreement runs from April 5, 2024, through April 4, 2025. This is the annual fee and provides upgrades, maintenance, and technical support for the software. This office is working closely with Avid4 Engineering and ESRI to utilize current technology by converting our licenses to an on-line platform which will allow greater integration into other departments and additional users within those departments. The below breakdown represents the current configuration but may change slightly as this transformation to on-line usage develops. This represents the maximum price for this year's annual maintenance agreement.

Below is a breakdown of the City Departments and users of GIS. The maintenance fees for each department are the responsibilities of that department per the budgeting process. The Fire Department contracts directly with ESRI for their GIS maintenance and upgrades.

Historic Preservation

Server	ArcGIS for Desktop Advanced	\$3,475.00
Single	P, Z & HP Officer	\$460.00
Concurrent	Archivist	\$580.00
ArcGIS	Business Analyst	\$500.00
Server	ArcGIS Enterprise Server	<u>\$5,900.00</u>
<i>Subtotal</i>		\$10,915.00

Public Works

Concurrent	Public Works Station	\$810.00
Single	Public Works Director	<u>\$460.00</u>
<i>Subtotal</i>		\$1,270.00

Planning & Zoning

Concurrent	Building Inspector	\$580.00
ArcGIS	Online Viewer	\$110.00
Concurrent	Administrative Assistant	<u>\$580.00</u>
<i>Subtotal</i>		\$1,270.00

Parking & Transportation

ArcGIS	GeoEvent Server (Trolley Tracker)	\$5,725.00
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GIS Maintenance Total \$19,180.00

Recommended Motion: *Move to approve the various departments share of the GIS Maintenance package for 2024 at a total cost of \$19,180.00, as budgeted.*