



ENGINEERING MEMORANDUM

March 14, 2024

RE: March 19th Commission Meeting

2025 WATERMAIN AND LEAD SERVICE LINE REPLACEMENT – TASK ORDER AWARD TO APEX ENGINEERING GROUP, INC.

For your consideration is a task order with Apex Engineering Group, Inc. to perform engineering services for the 2025 Watermain and Lead Service Line Replacement project for an hourly not to exceed amount as specified in the contract of **\$242,600.00**. This contract is in reference to the proposal received through a request for proposal where two proposals were received. Apex Engineering Group, Inc. was scored the highest and awarded the project. The City Attorney has reviewed this contract, and has no comments. The project was approved with the 2024 capital improvement project budget, and the engineering scope of work is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, preliminary design, public involvement including a special improvement district, field survey, final design, temporary construction easement acquisition, bidding assistance, and State Revolving Fund loan and North Dakota Department of Water Resources funding support.

The city engineering staff recommends approval.

