



ENGINEERING MEMORANDUM

March 14, 2024

RE: March 19th Commission Meeting

2025 ROAD MAINTENANCE – TASK ORDER AWARD TO KLJ ENGINEERING LLC

For your consideration is a task order with KLJ Engineering LLC to perform engineering services for the 2025 Road Maintenance project for an hourly not to exceed amount as specified in the contract of **\$260,000.00**. This contract is in reference to the proposal received through a request for proposal where three proposals were received. KLJ Engineering LLC was scored the highest and awarded the project. The City Attorney has reviewed this contract, and has no comments. The project engineering scope of work is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, preliminary design, public involvement including a special improvement district, field survey, final design, and bidding assistance.

The city engineering staff recommends approval.

