



# ADMINISTRATION

*Commissioners:*

*This code change will allow the City Administrator to authorize a performance based step increase for any employee that has reached the maximum wage allowed within a grade based upon a successful annual performance evaluation. We currently have two employees that have reached the top step in their pay grade and are no longer able to receive performance based increases without changing this code. One employee is a 20 year employee, the other is a 23 year employee. The budget impact for these two employees to receive this increase retroactive to the beginning of 2024 would be \$2,565.47. Civil Service and City staff recommend approval.*

*Thank you,*

HR Director Nameniuk

