

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

OMB Control Number: 1660-0022
Expiration: 10/31/2023

CRS COMMUNITY CERTIFICATIONS

Community City of Dickinson State ND CID 380117
(6-digit NFIP Community Identification Number)

Note: Please cross out any incorrect items, below, as needed, and insert the updated information.

CC-213 Recertification

Recertification due date	February 1, 2024	
	Chief Executive Officer	CRS Coordinator
Name	Scott Decker	Loretta A. Marshik
Title	CEO	CRS Coordinator
Address	38 1st Street West Dickinson, ND 58601	38 1st Street West Dickinson, ND 58601
Phone number	701-483-8620	(701) 456-7768
E-mail address	scott.decker@dickinsongov.com	loretta.marshik@dickinsongov.com

I hereby certify that City of Dickinson [community name] is implementing the following activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are in full compliance with the minimum requirements of the NFIP and we understand that we must remain in full compliance with the minimum requirements of the NFIP. We understand that at any time we are not to be in full compliance, we will retrograde to a CRS Class 10.

I hereby certify that we will continue to maintain FEMA Elevation Certificates on all new buildings and substantial improvements constructed in the Special Flood Hazard Area following the date at which we joined the CRS.

I hereby certify that if there are one or more repetitive loss properties in our community that we must take certain actions that include reviewing and updating the list of repetitive loss properties, mapping repetitive loss areas, describing the cause of the losses, and sending an outreach project to those areas each year, and if we have fifty (50) or more unmitigated repetitive loss properties we must earn credit under Activity 510 (Floodplain Management Planning) for either a repetitive loss area analysis (RLAA) or a floodplain management plan (FMP).

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force flood insurance policies for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signature _____ (Chief Executive Officer)

Date _____

CC-213-1

[continued on next page]

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State ND

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CRS Program Data Table	A. In the SFHA	B. In a regulated floodplain outside the SFHA	C. In the rest of the community
1. Last report's number of buildings in the SFHA (bSF) (line 6, last report)	494		
2. Number of new buildings constructed since last report	+ 0	0	157
3. Number of buildings removed/demolished since last report	- 0	0	
4. Number of buildings affected by map revisions since last report (+ or -)	0	0	
5. Number of buildings affected by corporate limits changes (+ or -)	0	0	
6. Current total number of buildings in the SFHA (bSF) (total lines 1-5)	494		
7. Number of substantial improvement/damage projects since last report	0	0	
8. Number of repetitive loss properties mitigated since last report	0	0	0
9. Number of LOMRs and map revisions (not LOMAs) since last report			
10. Acreage of the SFHA (aSFHA) as of the last report (line 13, last report)	572		
11. Acreage of area(s) affected by map revisions since last report (+ or -)	0	0	
12. Acreage of area(s) affected by corporate limits changes (+ or -)	0	0	
13. Current acreage of the SFHA (total lines 10-12)	572		
14. Primary source for building data:	City of Dickinson Building Department Records		
15. Primary source for area data:	City of Dickinson GIS Database		
16. Period covered:	February 1, 2023 to February 1, 2024	Current FIRM date	November 4, 2010
<i>If available, the following data would be useful:</i>			
17. Number of new manufactured homes installed since last report	0	0	3
18. Number of other new 1 -4 family buildings constructed since last report	0	0	8
19. Number of all other buildings constructed/installed since last report	0	0	146

Comments:

(Please note the number of the line to which the comment refers.)

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Instructions

At the first verification visit after the effective date of the 2013 *CRS Coordinator's Manual*, ONLY LINES 6 AND 13 NEED TO BE COMPLETED. These lines form the baseline data about the number of buildings and area of the SFHA for when the table is completed as part of the next annual recertification. The "period covered" entered in line 16 is the date that lines 6 and 13 are first completed.

At all subsequent annual recertifications and cycle verification visits, the entire table is completed. The information in lines 6 and 13 from the last report is transferred to lines 1 and 10 in the next report.

Instructions for the Columns

Column A numbers are for the SFHA (the A and V Zones shown on the Flood Insurance Rate Map) (FIRM)). Use the FIRM currently in effect, not a draft or pending revision.

Column B is completed only if the community receives CRS credit for regulating floodplain development outside the SFHA under Activity 410 (Floodplain Mapping) or Activity 430 (Higher Regulatory Standards).

Column C numbers help relate what happens in the floodplain to what is happening in the rest of the community.

Enter "0" if there are no numbers to report for this period. Do not leave a cell blank. Do not fill in the shaded boxes.

Instructions for the Lines

Lines 1-7 deal with buildings.

- o Section 301.a of the *CRS Coordinator's Manual* defines what constitutes a "building" and lists examples of structures that are not counted as "buildings" by the CRS.
- o Section 302.a of the *CRS Coordinator's Manual* describes how the CRS counts buildings. For example, accessory structures are not counted.
- o As noted in Section 302.a, to determine building counts, communities may use any method that yields reasonably good estimates of the number of buildings. Examples of acceptable methods are listed in Section 302.a. Precision is less important for large numbers. For example, the impact of the numbers will not change much if there are 10,000 buildings or 10,100 buildings.
- o If a building is out of the SFHA, but in a parcel that is partly in the SFHA, it is not counted in column A --In the SFHA.
- o In line 14, note how the building counts were obtained or estimated. Use the comments area, if needed.

Line 4 refers to map revisions. These include physical map revisions, Letters of Map Revision (LOMR), and Letters of Map Amendment (LOMA). If a building is removed from the SFHA by FEMA through a LOMA, but the community still administers its floodplain management regulations on the property, the building should not be included in the line 4 count in column A --In the SFHA. However, communities that still regulate areas removed by LOMAs can receive credit under Activities 410 or 430. If the community is receiving such credit, the building should be counted under column B --In a regulated floodplain outside the SFHA.

Line 7 is for the total number of buildings that were substantially improved plus the number of buildings that were substantially damaged during the period covered.

Lines 10 -13 deal with areas.

- o These areas are based on the areas shown on the community's FIRM including LOMRs or LOMAs. Section 403.b discusses those portions of the SFHA that are subtracted from the area of the SFHA to calculate the community's aSFHA used in credit calculations.
- o Section 403.e of the *CRS Coordinator's Manual* discusses calculating areas for CRS purposes.
- o Section 403.e notes that communities "should not spend an inordinate amount of time measuring areas." As with buildings, communities may use any method that yields reasonably good estimates. Examples of acceptable approaches are listed in Section 403.e.
- o Line 13 asks for the current acreage of the SFHA. The best source for this number is a GIS layer that shows the SFHA. If the community does not have GIS, the county, regional agency, or state NFIP mapping office may have SFHA layers and may be able to provide the data. If the community has a relatively recent FIRM, the study contractor or consulting engineer may have the data.
- o In line 15, note how the area calculations were obtained or estimated. Use the comments area, if needed.

Lines 17 -19 are voluntary, if the numbers are readily available.

- o Line 17 includes replacing an existing manufactured home with a new one. The newly placed manufactured home is counted as a new, post-FIRM, building.
- o The total of lines 17 -19 should equal the value entered in line 2.

CC-213-3

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following Activities.

- If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank (do not use a checkmark or an "X") and **attach** the appropriate items. A blank with no initials indicates you are not implementing that Activity anymore, and will result in loss of points (and possible CRS Class).
- If the word "**attached**" is used you must provide the requested documentation for that Activity. If no documentation has been acquired for that Activity, please explain why there is no documentation from the past year.

JAM 310 EC: We are maintaining Elevation Certificates, Floodproofing Certificates, Basement Floodproofing Certificates, V Zone design certificates and engineered opening certificates on all new construction and substantially improved buildings in our Special Flood Hazard Area (SFHA) and make copies of all Certificates available at our present office location. JAM *Initial here is you have had no new construction or substantial improvement in the SFHA in the last year.*

JAM 310 EC: **Attached is the permit list for only new or substantially improved structures in the SFHA that have been completed in the last year.** We have permitted 0 new building and substantial improvements in the SFHA during this reporting period.

JAM 310 EC: **Attached are all the Certificates for new or substantially improved structures that have been completed during this reporting period that are included on the above permit list.** (Note: The total number of Elevation and Floodproofing certificates should match the number of permits issued and completed within the reporting period defined above. All permits issued for new construction or substantial improvement within the V zone should have both an Elevation Certificate and a V Zone Certificate, and all buildings with basements within the basement exemption communities should have both an Elevation Certificate and a Basement Floodproofing Certificate).

JAM 310 CCMP: We continue to follow our Construction Certificate Management Procedures and update them when needed.

JAM 320 MI 1: We are providing basic flood information to inquirers. We also continue to provide the following to inquirers:

- JAM MI 2 additional FIRM information
- JAM MI 3 problems not shown on the FIRM
- JAM MI 4 flood depth data
- JAM MI 6 historical flood information
- JAM MI 7 natural floodplain functions

JAM 320 MI: **Attached is a copy of the publicity for the credited elements of this service this year.**

JAM 320 MI: **Attached is a copy of one page of the log, or 3 letters if using letters or other like records to document the service.**

JAM 320 MI: We are continuing to keep our FIRM updated and maintain old copies of our FIRM.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

JAM 330 OP: We continue to conduct or provide all credited outreach projects.

JAM 430: We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit.
[] Initial here if you have amended your floodplain regulations. **Attach a copy of the amended regulations, provide a summary of the changes and mark up the regulations indicating what's been changed.**

JAM 430 RA: We continue to enforce our procedures for administering our floodplain management regulations. If applicable, we also continue to employ CFMs and staff who took credited training courses. We currently have 1 CFMs on staff.

JAM 440 AMD: We continue to use and update our flood data maintenance system on an annual basis as needed.

Additional Comments:

Attachments:

- Letter to Lenders - 320 MI
- First Page of Log - 320 MI



October 23, 2023

TO: Lending Institutions, Real Estate and Insurance Agents

SUBJECT: Flood Insurance Rate Map Zone Information

Dear Recipient,

The City of Dickinson is committed to providing you with updated flood insurance rate map (FIRM) zone information and related services. As a public service, we aim to make this process as straightforward as possible.

Our services include:

1. Determining whether a property is within the Special Flood Hazard Area (SFHA) based on the current Flood Insurance Rate Map (FIRM), along with any additional information noted on the FIRM.
2. Offering detailed flood insurance data for a site, including the FIRM zone, base flood elevation or depth (if available on the FIRM), floodway status, local drainage issues, historical flood concerns, flood-related hazards, and other natural floodplain functions.
3. Providing a handout on the flood insurance purchase requirements to assist individuals seeking mortgages or loans for properties in the SFHA.
4. Maintaining elevation certificates for new and substantially improved structures within the SFHA.
5. Keeping track of amendments and revisions to the Flood Insurance Rate Maps as needed.
6. Offering information on additional FIRM details, issues not displayed on the FIRM, flood depth date, special flood-related hazards, historical flood information, natural floodplain functions.

If you have any inquiries, please provide us with the street address and, if available, the subdivision, lot and block number. We are available during the following hours:

- Monday through Thursday: 7:30 am to 5:00 pm (Mountain Standard Time)
- Fridays: 7:30 am to 11:00 am

For assistance with your floodplain questions, please feel free to contact our Assistant City Engineer/Floodplain Manager, Loretta A. Marshik at Loretta.marshik@dickinsongov.com or visit our office at:

38 1st Street West

There is no charge for this service, and we are here to assist you. Thank you for your continued partnership in ensuring the safety and well-being of our community.

Sincerely,

A handwritten signature in black ink that reads "Loretta A. Marshik".

Loretta A. Marshik, PE CFM
Assistant City Engineer





Engineering CRS – Flood Map Information Log, CRS 320

DATE	ADDRESS – APN Requester	FIRM Panel	Flood ZONE	Flood Insurance Information Discussed	MI2 Additional FIRM data	MI3 Problems not on FIRM	MI4 Flood Depth	MI5 Special flood related hazards	MI6 Historical flood information	MI7 Natural Floodplain functions
02-03-2023	4148 1 st Street SW	0450E	X	Yes	None	Discussed stormwater implications of filling	N/A	None	Shared	Yes - Discussed
02-10-2023	3663 115G Ave SW	0175E	X	Yes	None	None	N/A	None	None	Yes - Discussed
03-23-2023	341 1 st Street East	0194 E	X	Yes	None	None	N/A	None	Shared	Yes - Discussed
03-23-2023	351 1 st Street East	0194 E	X	Yes	None	None	N/A	None	Shared	Yes - Discussed
03-24-2023	1645 14 th Street North	0193E	X	Yes	None	Discussed stormwater implications of filling	N/A	None	Shared	Yes - Discussed
03-24-2023	1630 14 th Street North	0193E	X	Yes	None	Discussed stormwater implications of filling	N/A	None	Shared	Yes - Discussed
03-24-2023	1637 14 th Street North	0193E	X	Yes	None	Discussed stormwater implications of filling	N/A	None	Shared	Yes - Discussed
04-03-2023	1596 Marilyn Way – Flood Insurance/LOMA	0191E	A	Yes	Within Floodplain	New Mapping Discussed	N/A	None	Shared	Yes - Discussed
04-03-2023	1586 Marilyn Way – Owner Inquiry	0191E	X	Yes	Proximity to Floodplain	Updates and changes to upstream ponding not completed, new mapping discussed	Discussed Zone A designation	Ponding not completed upstream	Shared	Yes – Discussed
04-12-2023	219 8 th Avenue East	0194E	AE	Yes	Within Floodplain	New Mapping Discussed	2407.3	Inundation Areas	Shared	Yes - Discussed