



ENGINEERING MEMORANDUM

November 2, 2023

RE: November 7th Commission Meeting

GRANT WRITING SERVICES TASK ORDER WITH KLJ ENGINEERING LLC

For your consideration is a task order with KLJ Engineering LLC to perform grant writing services for the for various project for an amount not to exceed **\$78,150.00**; refer to the grant support allocation table below. Tasks 1-3 are projects that were included in the 2024 capital improvement project budget. Task 4 is associated with multiple projects that were also approved in the 2024 capital improvement project budget which may be eligible for alternative State and/or Federal aid such as Urban Roads and Urban Regional funds, Highway Safety Improvement Program, and the North Dakota Department of Transportation Flexible Transportation Fund. A legal review of this task order has been completed.

Dickinson Grant Support	
Task 1 - Patterson Lake Improvements - Project #202200	\$36,348
Task 2 - Public Training Safety Facility - Project # 202408	\$16,744
Task 3 - Baler/Recycling Center Building Expansion - Project #202216	\$5,610
Task 4 - Support NDDOT Urban and Regional Project Solicitation/Flex Fund	\$8,848
Task 5 - Misc. Support Services	\$10,600
Total	\$78,150

The City Capital Improvement Project team staff recommends approval.

