

Memo

To: City Commissioners
From: City Staff
Date: 11/2/2023
Re: Order of Business for November 7, 2023 Commission Meeting

1. Order of Business

Consent Agenda

- A. Approval of meeting minutes dated October 17, 2023 (Enc.)**
- B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)**

2. Non-Timetable Agenda

Administration/Finance

- A. Class A Liquor License – Final Final (Enc.)**
- B. B. Tobacco License - Final Final (Enc.)**
- C. Gaming Site Authorization – Final Final (Enc.)**
- D. Marketing and Events Assistant Job Description (Enc.)**
- E. HR Monthly Report (Enc.)**

4. Public Works

A. Barr Engineering Agreement (Enc.)

This service agreement is between the City of Dickinson and Barr Engineering to provide 3rd party Method 9 opacity testing of the wood waste burner located at the Dickinson landfill. This is a requirement that is part of our Permit to Operate issued by the NDDEQ. The test date is scheduled for December 5, weather permitting. The agreement is estimated at \$4500 and will include a final report to NDDEQ. Attorney Wenko and city staff has reviewed the agreement and recommend approval.

5. Public Safety

A. Fire Department

A. Reports:

- 1. Monthly Fire Department Report (Enc.)**

B. Police Department

A. Reports:

- 1. None**

6. Community Development

A. Highlands Engineering Task Order – North Industries Street and Storm Water Improvements (Enc.)

B. KLJ Task Order – Grant Writing Services (Enc.)

C. East Broadway Dam Final Design with Barr (Enc.)

D. Apex Engineering Task Order Amendment – 2023 Watermain and Lead Service Line Replacement (Enc.)

E. Demolition – 405 2nd Avenue West (Enc.)

7. Public Hearing and Public Comments not on Agenda

A. Swearing in of Youth Commission

B. Swearing in of Police Officers

C. Public Hearing – Rezone – TCB Subdivision (Enc.)

D. Public Comments not on Agenda

8. Commission