

Task Order: Dickinson Grant Writing Services: Funding Needs Analysis

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 22, 2018 and amended October 23, 2019 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- A. Effective Date of Task Order: November 7, 2023
- B. Owner: City of Dickinson
- C. Engineer: KLJ Engineering LLC
- D. Specific Project (title): City of Dickinson Grant Support Services (2024)
- E. Specific Project (description): Grant Development/Support Services

2. Services of Engineer

- A. **Grant Support Development/Support Services**
 - **Task 1- Project #202200 – Patterson Lake Improvements**
 - KLJ will support the City of Dickinson in starting stakeholder coordination and necessary data collection and staging to support the eventual submittal of WaterSMART grant to support improvements at Patterson Lake. Following initial stakeholder coordination with local, state and federal agencies, KLJ will develop a WaterSMART Planning and Project Design Grant for FY 2024, due in April 2024.
 - **Task 2 – Project 202408 – Public Safety Training Center**
 - KLJ will support the City of Dickinson in starting stakeholder coordination to support staging for a Department of Defense (DOD) Community Infrastructure Pilot Program to support various municipal improvements associated with the Public Safety Training Facility. This will effort also evaluating other potential funding/grant sources for this project.
 - **Task 3- Project #202216 – Baler/Recycling Center Building Expansion**
 - KLJ will work with the City of Dickinson to revise and submit its most recent funding request through the Environmental Protection Agency (EPA) Solid Waste Infrastructure For Recycling (SWIFR) Grant Program. This will task will also include evaluating other potential funding/grant sources for this project.
 - **Task 4 - NDDOT Solicitation for Urban and Regional Projects / NDDOT Flex Funding**

- KLJ will support the City of Dickinson in evaluating and preparing a request to the NDDOT for the pending solicitation for Urban and Regional funding. This includes evaluating existing priority projects to determine those most suited to submit for either Urban or Regional funds. KLJ will also work with the City of Dickinson to evaluate and then submit projects for funding for the NDDOT Fled program; this includes evaluating a limited number of high priority project against Flex program criteria.
- **Task 5 - Misc. Support Services**
 - KLJ will support the City of Dickinson evaluate and align yet to be determined funding options/grants to address potential existing or future project needs facing the City of Dickinson. This includes outreach to funding, communications, and coordination with fundings agencies; review of previous or existing Notices of Available Funding (NOFAs); and comparative analysis of various projects with potential funding sources.

3. Owner's Responsibilities

- A. Owner shall have those responsibilities related to this specific task order No. 2204-01360-2:
- Provide past studies/evaluations/engineering reports to support in grant development process.
 - Provide a timely review and comment on draft and final deliverable pursuant to 2.A

4. Task Order Schedule

- A. The proposed schedule for this specific task order No. 2204-01360.2 is as follows:
- Notice to Proceed: December 1, 2023
 - Interim deliverables based on various grant deadlines; however overall term of this effort to be completed by 12/31/2024.

5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Dickinson Grant Support	
Task 1 - Patterson Lake Improvements - Project #202200	\$36,348
Task 2 - Public Training Safety Facility - Project # 202408	\$16,744
Task 3 - Baler/Recycling Center Building Expansion - Project #202216	\$5,610
Task 4 - Support NDDOT Urban and Regional Project Solicitation/Flex Fund	\$8,848
Task 5 - Misc. Support Services	\$10,600
Total	\$78,150

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

6. **Consultants retained as of the Effective Date of the Task Order:** None

7. **Other Modifications to Agreement and Exhibits:** None

8. **Attachments:** None

9. **Other Documents Incorporated by Reference:**

- A. January 22, 2018 Agreement between Owner and Engineer for Professional Services, Task Order Edition
- B. October 23, 2019 Amendment No. 1 to Owner-Engineer Agreement (extending term through January 2025)

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner. The Effective Date of this Task Order is November 8, 2023.

OWNER: City of Dickinson

ENGINEER: KLJ Engineering LLC

By: _____

By: _____

Print Name: Scott Decker

Print Name: Mark Anderson

Title: President of City Commission

Title: Senior Vice President, PWT

Engineer License or Firm's
Certificate No. (if required): C-601
State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Josh Skluzacek

Name: Wade Kline

Title: Engineer /Community Development Director

Title: Project Manager

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