

Task Order: Dickinson Grant Writing Services: Funding Needs Analysis

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 22, 2018 and amended October 23, 2019 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- A. Effective Date of Task Order: January 21, 2025
- B. Owner: City of Dickinson
- C. Engineer: KLJ Engineering LLC
- D. Specific Project (title): City of Dickinson Grant Support Services (2025)
- E. Specific Project (description): Grant Development/Support Services

2. Services of Engineer

- A. **Grant Support Development/Support Services**
 - **Task 1- Project #202200 – Patterson Lake Improvements**
 - KLJ will support the City of Dickinson in continuing stakeholder coordination and necessary data collection and staging to support the eventual resubmittal of a WaterSMART grant (or related grant) to support improvements at Patterson Lake. KLJ will revise a WaterSMART Planning and Project Design Grant (or related grant) for FY 2025.
 - **Task 2 – Project 202408 – Public Safety Training Center**
 - KLJ will support the City of Dickinson revising a Department of Defense (DOD) Community Infrastructure Pilot Program to support various municipal improvements associated with the Public Safety Training Facility.
 - **Task 3- Project #202216 – Baler/Recycling Center Building Expansion**
 - KLJ will work with the City of Dickinson to revise and submit its most recent funding request for improvements to the Baler/Recycling Center. This task will also include evaluating other potential funding/grant sources for this project.
 - **Task 4 - NDDOT Solicitation for Urban and Regional Projects / NDDOT Flex Funding**
 - KLJ will support the City of Dickinson in evaluating and preparing a request to the NDDOT for the solicitations for Urban and Regional funding. This includes evaluating existing priority projects to determine those most suited to submit for either Urban or Regional funds. KLJ will also work with the City of Dickinson to evaluate and then submit projects for funding for the NDDOT Flex program and Urban Grant Program.
 - **Task 5 - Misc. Support Services**
 - KLJ will support the City of Dickinson evaluate and align yet to be determined funding options/grants to address potential existing or future project needs facing the City of Dickinson. This includes outreach to funding, communications, and coordination with fundings agencies;

review of previous or existing Notices of Available Funding (NOFAs); and comparative analysis of various projects with potential funding sources. KLJ is prepared to also support the following subtasks:

- KLJ will also review and assist in understanding and aligning high priority 2025 CIP projects with potential state or Federal funding programs.
- Explore and assist with an application for Destination Development Grant (Department of Commerce)
- Explore and assist with an application for Rural and Tribal Assistance Pilot Program
- Explore and assist with an application for Safe Streets and Roads for All (SS4A)

3. Owner's Responsibilities

A. Owner shall have those responsibilities related to this specific task order No. 2204-01360-3:

- Provide past studies/evaluations/engineering reports to support in grant development process.
- Provide a timely review and comment on draft and final deliverable pursuant to 2.A

4. Task Order Schedule

A. The proposed schedule for this specific task order No. 2204-01360-3 is as follows:

- Notice to Proceed: January 21, 2025
- Interim deliverables based on various grant deadlines; however overall term of this effort to be completed by 12/31/2025.

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Task 1 - Patterson Lake Improvements - Project #202200	\$7,792
Task 2 - Public Training Safety Facility - Project # 202408	\$15,332
Task 3 - Baler/Recycling Center Building Expansion - Project #202216	\$5,026
Task 4 - Support NDDOT Urban and Regional Project Solicitation/Flex Fund	\$14,928
Task 5 - Misc. Support Services/CIP Review	\$30,524
Total	\$73,602

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

6. Consultants retained as of the Effective Date of the Task Order: None

7. Other Modifications to Agreement and Exhibits: None

8. Attachments: None

9. Other Documents Incorporated by Reference:

- A. January 22, 2018 Agreement between Owner and Engineer for Professional Services, Task Order Edition
- B. October 23, 2019 Amendment No. 1 to Owner-Engineer Agreement (extending term through January 2025)

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner. The Effective Date of this Task Order is January 21, 2025.

OWNER: City of Dickinson

ENGINEER: KLJ Engineering LLC

By: _____

By: _____

Print Name: Scott Decker

Print Name: Mark Anderson

Title: President of City Commission

Title: Senior Vice President, PWT

Engineer License or Firm's

Certificate No. (if required): C-601

State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Josh Skluzacek

Name: Wade Kline

Title: Engineer /Community Development Director

Title: Project Manager

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Dickinson, ND 58601

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Bismarck, ND 58502

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E-Mail: _____

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