

**I. CALL TO ORDER**

President Scott Decker called the meeting to order at 4:30 PM

**II. ROLL CALL**

Present were: President Scott Decker, Vice President Robert Baer  
Commissioners John Odermann and Joe Ridl

Telephone: None

Absent: Commissioners Jason Fridrich

**1. PLEDGE OF ALLEGIANCE****2. ORDER OF BUSINESS**

MOTION BY: John Odermann

SECONDED BY: Joe Ridl

To approve the October 1, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**3. CONSENT AGENDA**

A. MOTION BY: John Odermann

SECONDED BY: Joe Ridl

**B. Approval of Meeting Minutes dated September 17, 2024 with the change of approval from Commissioner Baer on page 6.**

**C. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**4. ADMINISTRATION/FINANCE****A. Dickinson Parks and Rec – DSU for the NDPRA Partnership Award for Sanford Sports Complex.**

Executive Director Benjamin Rae presents a plaque to the City of Dickinson and to the Commissioners for the successful partnership with Dickinson State University. He states each year Parks and Rec select someone to have recognized honors that DSU has developed a successful partnership and increases the community quality of life. The selected SDSU Sanford Sports Complex as partnership award winner. He states there were over 100,000 visits to the sports complex last year and the month of May, 2024 there were 26,000 visits. He states facilities are important for the community and economic impact for the region. Director Rae gives President Scott Decker the plaque.

**B. 2025 Proposed Budget**

Deputy City Administrator Linda Carlson presents the 2025 budget for the second reading. She reviews the general fund recap expenditures by departments which has raised 1.9% from the current year. General fund expenses are \$27,556,249 for 2025. There would be a 2% step increase for the employees but no COLA for 2025. The 2025 general fund balance is \$479,000 which is cash on hand. She states there will be no new personnel in 2024.

MOTION BY: Robert Baer

SECONDED BY: John Odermann

To approve second reading and final passage of Ordinance 1811.

**ORDINANCE NO. 1811**

**AN ORDINANCE ENTITLED “THE 2025 ANNUAL APPROPRIATION AND TAX LEVY” APPROPRIATING THE SUM OF MONEY NECESSARY TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF DICKINSON, NORTH DAKOTA, AND MAKING THE ANNUAL TAX LEVY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, INCLUSIVE.**



Mr. Jake Waldo states he is very grateful for the opportunity of being the Deputy Public Works Director.

**6. PUBLIC SAFETY**

**A. Fire**

**1. No Report**

**B. Police**

**1. 2023 Year End Report**

Assistant Police Chief Matt Hanson highlights the year end report for 2023. He thanks Mike Hanel for creating the book. He states this was the first year for Chief Joe Cianni. Chief Cianni has been in law enforcement for 31 years and the 2023 was the most challenging year. There were 11 promotions; the tragic loss of Sergeant Jason Wallace, change in organization and added several positions. At this time there are 73 fulltime employees and the budget is fairly neutral. He visits about the calls for service. He states Abby Johnson received Officer of the Year for the Dickinson Police Department. He states she had almost 400 traffic stops. He discusses the training hours, SWAT Team, K-9 Unit, Narcotics Task Force and others. Chief Hanson ends with the officers who received awards, promotions and retirees.

**7. COMMUNITY DEVELOPMENT SERVICES**

**A. Rezone Request – Woodworth**

City/County Planner Josephson presents a request for approval of a zoning map amendment from General Industrial (GI) to Agricultural (AG) for an unplatted parcel of land located within the City of Dickinson’s ETZ and is generally located between 10<sup>th</sup> Ave SE and the Heart River, approximately ¼-mile north of 8<sup>th</sup> Street SE. Planner Josephson states this was in front of the Commission in April but due to advertising requirements it is brought back today. This is brought back for a second reading with no changes from the first reading.

MOTION BY: Robert Baer

SECONDED BY: John Odermann

To approve second reading and final passage of Ordinance No. 1810.

**ORDINANCE NO. 1810**

**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1

Motion declared duly passed

**B. Community Development Monthly Report**

Engineer and Community Development Director Joshua Skluzacek presents the monthly Community Development report to include 42 individual pre-application meetings, 8 lot modification and states three will be no Planning and Zoning meeting in October. He reviews the projects which have been completed and others that are still being worked on. He also discusses Museum Drive and the construction in that area. Director Skluzacek states if anyone is interested in “Adopt a Hydrant” program the city has more information on this program.

President Scott Decker visits about North Industries and possible cost partition from the City.

Director Skluzacek state the project estimate for the SID is \$1,375,000 and the City’s contribution is \$609,997.77. He states the assessed amount will be \$755,128 which will be spread out with linear foot of the residential properties. The city is also taking into consideration the property taxes that were paid by the residents in this area.

Commissioner John Odermann asks if the SID can be amended at a later date.

City Attorney Christina Wenko states if the City wants to lower this would not be an issue but if there is an increase in special the residents would need to know.

President Scott Decker would like to look to possibly not have the residents pay for the SID.

Commissioners John Odermann states that it has taken the City 10+ years to get to this point and feels fixing the mistake by putting the specials onto the property owners is not appropriate. He states this also happened to Sundance Coves lighting project. He states when the City does not follow through, we put the burden on the property owners in the area. He states a collective solution is that the City needs to spread this along to everyone as this improvement positively impacts everyone.

Commissioner Joe Ridl agrees with Commissioner Odermann that it is tough to go along with the philosophical tough to punch them for being annexed into the City. It is a tough thing to even consider looking at what is being presented right now because as Mr. Odermann states there was a screw up from the City 10 years ago and how can we hold the residents to be accountable for the mistake.

**C. Introduction of Senior Engineer – Kris Keller**

Engineer and Community Development Director Joshua Skluzacek introduces Kris Keller as the new Senior Engineer.

Kris Keller has been working for the City for the past six months and thanks the City for the opportunity to serve the City at a higher level.

**8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.**

**A. Public Comments not on Agenda**

Mr. Seth Helgeson approaches the City Commissioners on property rights and protection. He visits about the US Constitution protection for property owners. He states the government regulation of restricting property owners right are protected. He also visits about the mandated oath of office and public officers taking the oaths. The government makes rules for the government and not the people. He states when public officers violate rights of citizens.

**9. COMMISSION**

**A. ITEMS**

President Scott Decker would like to make the public aware of Breast Cancer Awareness Month; Domestic Violence Month and to be aware of these issues.

**ADJOURNMENT**

MOTION BY: Joe Ridl

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:35 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1  
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

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Rita Binstock, Assistant to City Administrator

APPROVED BY:

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Dustin Dassinger, City Administrator

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Scott Decker, President

Board of City Commissioners

Date: October 15, 2024