



ADMINISTRATION

December 17, 2024

We made one change to our current Flexible Spending Account plan document to require the employee cards to be shut off if they are requiring substantiation of more than 110 days. Because of that change, we were required to create a new Plan Document. Everything else has stayed the same and was verified against our prior plan document and reviewed by Attorney Wenko. City staff recommends approval and requests the Mayor signature for the attached FSA documents for plan year 2025.

HR Director Nameniuk

