

Natalie Birchak

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SUMMARY STATEMENT

Responsible, motivated, and collaborative professional looking to join the Historic Preservation Commission.

EXPERIENCE

City of Dickinson

City Planner

Dickinson, ND

August 2024 - Present

- Responsible for learning and applying the City Municipal Code to applications
- Present development applications in front of the Planning & Zoning and City Commissions
- Responsible for answering questions from the general public about planning and development

Sundowner Aviation/Fairfield County Airport

Line Technician

Lancaster, OH

June 2023 - May 2024

- Responsible for fueling visiting planes and jets according to ATA specifications 103
- Manage flight schedules for students and aircraft and proctor written tests

City of Delaware Planning Department

Summer Intern

Delaware, OH

May - August 2022

- Reviewed housing permits according to city codes and worked with the code enforcement team
- Attended public forums, discussing future developments with the general public

EDUCATION

The Ohio State University

Graduated May 2024

- Major/Minor: City and Regional Planning with a minor in Aviation
- GPA: 3.728, Magna Cum Laude
- Clubs and Activities:
 - 8th Floor Improv: Served as Business Director, in charge of planning travel shows
 - Shades Club: Helped raise awareness as an ally about the LGBT people of color's experiences

VOLUNTEER WORK AND EXTRACURRICULARS

Nationwide Volunteering

- Traveled to all 50 states in US, incorporating a volunteer activity within each trip itinerary
 - Tulsa, OK/Manchester, NH – food bank
 - Anchorage, AK – animal shelter
 - Lincoln, NE – Habitat for Humanity Re-Store
 - Etc.

SKILLS AND SOFTWARE

AutoCAD, GIS, Microsoft Office (Excel, Word, PowerPoint, Outlook)