

# Cemetery Informational Presentation

Presented by: Interim Public Works Director – Jake Waldo



# Guidelines for Care and Appearance of Cemetery Gravesites

- No lot or grave may be defined by fence, railing, coping, hedge, embankment, or depression.
- Planting of flowers, trees, vines, or shrubs is prohibited.
- Trees or shrubs may not be cut down, removed, or trimmed unless by authorized the City of Dickinson.
- No jars, glass bottles or vases, tin cans, etc. may be placed.
- Placing wreaths, sprays, or flower boxes, and the placing of cut flowers shall be restricted to those graves which have a regular container that is on a 4-inch base secured on a foundation.



# Guidelines for Care and Appearance of Mausoleum Gravesites

- Placement of floral arrangements on mausoleum grounds is prohibited.
- May be attached only to crypt and niche cover by a vase approved by the City; placed in the lower left corner of the cover.
- Floral arrangements must be placed within dimensions of cover, must not extend over any other covers.
- Only one porcelain picture not to exceed 3" x 5" and one military emblem per single crypt or niche cover.
- Privately-owned benches are prohibited.



# Memorial Day Displays and Flowers

- Flowers, flags, and displays may be placed at gravesites one week before (18 May) Memorial Day and must be removed within one week after (8 June).
- After the Memorial Day window has closed, staff will remove any remaining flowers or displays not affixed to monuments.
- The City will be unable to return any items removed from gravesites after this time.



# Cemetery Care Plan Highlights

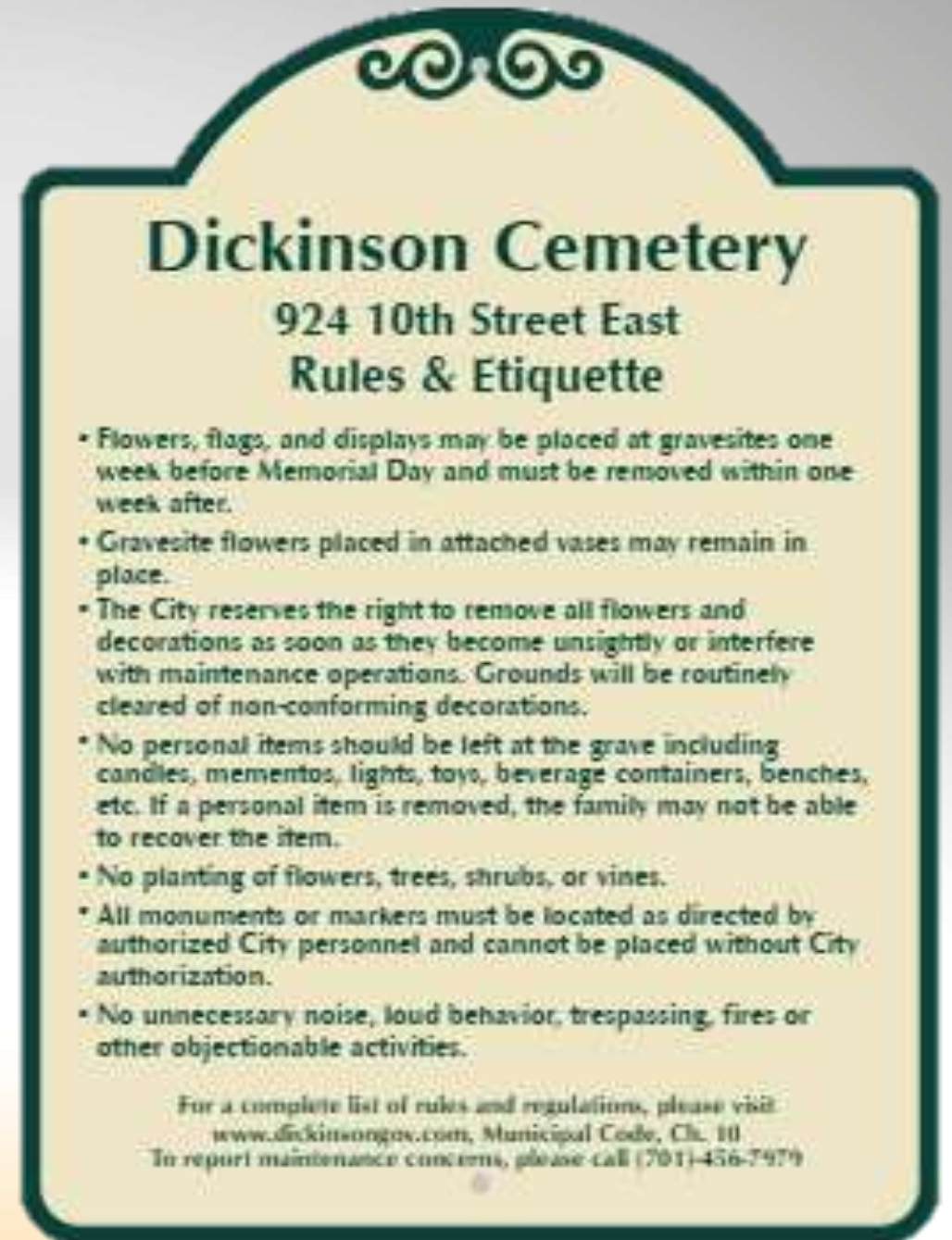
- Cemetery care will be conducted on a rotating basis in the following order:
  1. St. Patrick Cemetery/ St. Wenceslaus Cemetery
  2. Dickinson Cemetery
  3. St. Joseph Cemetery
  4. Dickinson South Cemetery
- City staff will meet before beginning work to ensure understanding of procedures and ensure the highest standard of care.
- Any flowers or displays located on the ground (not affixed to a monument) will be removed (unless Memorial Day rules are in place).
- Staff will hand-trim around any areas too tight for mowers to access.

# Cemetery Care Plan Highlights cont.

- Once trimmers have reached ~30% completion, staff will begin mowing.
- Once trimmers have finished, staff will finish by cleaning monuments with backpack blowers.
- The crew will proceed to the next cemetery site.
- Following care, staff will conduct a site inspection. If any areas have been missed, staff will return with trimmers to touch up.

# Informing the Community

- Signs are posted at all entrances explaining rules for flowers and displays.
- Public notice will be issued via the City website and social media accounts to remind community members to place and remove displays one week before and one week after Memorial Day.



# Self-Performed Care

- For community members desiring to care for a loved one's gravesite themselves, a form must be submitted every year.
- [www.dickinsongov.com](http://www.dickinsongov.com)
- The form requires
  - Primary Point of Contact
  - Secondary Point of Contact
  - Information about the specific site to be maintained (name or lot number).



Government	Community	Services	How Do I?
<b>Administrative Services</b> <ul style="list-style-type: none"><li>Agenda Portal</li><li>Apply for a Job</li><li>Assessing Property Records</li><li>Document Portal</li><li>Pay Utility Bill</li><li>Report a Concern</li></ul>	<b>Development Services</b> <ul style="list-style-type: none"><li>Bid Advertisements</li><li>Building Inspections</li><li><u>Licenses, Permits, &amp; Applications</u></li><li>Track a Permit</li><li>View City Maps</li></ul>	<b>Public Works Services</b> <ul style="list-style-type: none"><li>Dickinson Works App</li><li>Garbage &amp; Recycling</li><li>"Know My H2O" Water Usage</li></ul>	
	<b>Public Safety Services</b> <ul style="list-style-type: none"><li>Adopt a Pet</li><li>Apply for the Scram Program</li><li>Submit a Tip</li></ul>		

## GOVERNMENT

### Application Portal

- Animal Shelter Pre-Adoption
- Annexation
- Application for Property Tax Exemption
- Apply for a Job
- Armory Rental Agreement
- Bicycle Registration
- Board of Adjustment
- Building Board of Appeals Application
- Building Permit Application
- Building Permit Estimate Calculator
- Bulk Water Application
- Business Application
- Campground/Mobile Home Park License
- Cemetery Caretaker Form
- Cemetery Grave Site Transfer Authorization
- Cemetery Reimbursement Form

**Questions?**  
**Call Public Works at (701) 456-7979**  
**Mon-Thurs 8am - 5pm,**  
**Fri 8am - 12pm**

