

**I. CALL TO ORDER**

President Scott Decker called the meeting to order at 4:30 PM

**II. ROLL CALL**

Present were: President Scott Decker, Vice President Robert Baer,  
Commissioners Jason Fridrich and Joe Ridl

Telephone: None

Absent: None

**1. PLEDGE OF ALLEGIANCE****2. ORDER OF BUSINESS**

MOTION BY: Jason Fridrich

SECONDED BY: Joe Ridl

To approve the May 6, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**3. CONSENT AGENDA**

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

**A. Approval of Meeting Minutes dated April 15, 2025**

**B. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**4. ADMINISTRATION/FINANCE**

**A. Building Safety Month Proclamation**

MOTION BY: Jason Fridrich

SECONDED BY: Joe Ridl

To approve the Building Safety Month Proclamation

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**B. Drinking Water Week Proclamation**

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

To approve the Drinking Water Week Proclamation

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**C. Public Works Week Proclamation**

MOTION BY: Jason Fridrich

SECONDED BY: Joe Ridl

To approve the Public Works Week Proclamation

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**D. Gaming Site Authorization – American Legion Mathew Brew Post NO. 3 =  
Sanford's Grub and Pub**

City Administrator Dustin Dassinger presents a Gaming Site Authorization for American Legion Mathew Brew Post No. #3 which is located at Sanford's Grub and Pub. Administrator Dustin Dassinger lists the kinds of gaming each will be hosting from 7/1/2024-6/30/2025.

MOTION BY: Robert Baer  
To approve the Gaming Site Authorizations for American Legion Mathew Brew Post No. 3.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**E. Gaming Site Authorization – Fort Abraham Lincoln Foundation – Paragon Bowl**  
City Administrator Dustin Dassinger presents a Gaming Site Authorization for Fort Abraham Lincoln Foundation which is located at Paragon Bowl. Administrator Dassinger lists the kinds of gaming each will be hosting from 7/1/2024-6/30/2025.

MOTION BY: Joe Ridl  
To approve the Gaming Site Authorization for Fort Abraham Lincoln Foundation.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**F. Gaming Site Authorization – Dunn County Fair Association – Phat Fish**  
City Administrator Dustin Dassinger presents a Gaming Site Authorization for the Dunn County Fair Association which will be located at Phat Fish. Administrator Dustin Dassinger lists the kinds of gaming each will be hosting from 7/1/2024-6/30/2025.

MOTION BY: Jason Fridrich  
To approve the Gaming Site Authorization for Dunn County Fair Association.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**G. Reassignment of City Commission Committee Assignments**  
President Scott Decker states the Commission need to update the Committee assignments due to Commissioner Odermann stepping down. President Decker states he will be assigning Commissioner Fridrich to the Library Board; Dr. Baer will be for Stark County Planning and Zoning and Youth Commission; Job Development will be President Decker and Commissioner Fridrich will be filling in at the CVB temporarily.

**H. Special Election**  
City Administrator Dustin Dassinger updates the Commission that on April 16, 2025 official signatures were received in order to have a Special Election. He states the Special Election will be on August 18, 2025. Administrator Dassinger reviews the timeline for anyone whom is interested in running for the vacant position. He states these guidelines will also be posted on the City's website.

5. **PUBLIC WORKS**  
**A. No Report**

6. **PUBLIC SAFETY**

**A. Fire Department Quarterly Report**

Deputy Fire Chief Mark Selle presents the quarterly report for the Fire Department. He states the first quarter had 72% EMS calls; 20% false alarms and good intent calls but the majority of calls were QRU. Station call outs were about 50% for each. Deputy Fire Chief Selle states the response times are just a little above the goal of 5 minutes and 20 seconds. Training is going pretty well and is right on the mark for company training. There were 191 fire prevention routines, 85 prevention and 8 Co's.

**B. Police**  
**No Report**

7. **COMMUNITY DEVELOPMENT SERVICES**

**A. Condemnation Hearing Date**

Code Enforcement Officer II Tiffany Stewart is requesting to set a date for 2 properties located at 219 5<sup>th</sup> Street East which is an unfit and dangerous building with no potable water since 2018. Also 22 S 10<sup>th</sup> Avenue West which is dangerous since 2021. The interior was looked at in 2024 and there was dilapidation with no potable water. These places have been abandoned more than 6 months.

City Attorney Christina Wenko would like for two separate dates. The 219 5<sup>th</sup> Street East there needs to be publication of hearing notice. Property owners being located for 22 S 10<sup>th</sup> Avenue West possibly last week of May 28<sup>th</sup> at 9:00 a.m. Then 219 5<sup>th</sup> Street East on June 17<sup>th</sup> at 9:00 a.m.

**B. Introduction of Construction Project Manager Greg Melchior**

Engineer and Community Development Director Joshua Skluzacek introduces the new City of Dickinson Construction Project Manager Greg Melchior. Mr. Greg Melchior states he was born and raised in Dickinson, ND. In 1995 he worked for the City of Dickinson for 13 years and then started his own excavation company and now is back to work for the City. He is glad to be working for the City of Dickinson.

**C. Master Service Agreement Extension for KLJ Engineering**

Engineer and Community Development Director Joshua Skluzacek presents a master service agreement extension with KLJ Engineering. The original agreement was dated January 22, 2018 with an amendment to extend the term to January 22, 2025. This MSA amendment will extend the term to December 31, 2025. The City Engineering staff recommends approval.

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

To approve the Master Service Agreement Extension for KLJ Engineering.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**D. 2025 Road Maintenance Project Contract Amendment to KLJ Engineering**

Engineer and Community Development Director Joshua Skluzacek presents a task order amendment with KLJ Engineering, LLC to perform construction engineering services for the 2025 Road Maintenance project for an hourly not to exceed amount as specified in the contract of \$580,000.00. City Attorney has reviewed the contract. This amendment will be paid out of GPT.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the 2025 Road Maintenance Project Contract Amendment to KLJ Engineering

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**E. Rezoning Request – Community Orchard Rezone**

City Planner Natalie Birchak presents for a second reading a rezoning request for the Community Orchard. She states the applicant is requesting the approval of a zoning map amendment from unzone and Community Commercial to Public for Part of Block 4 of the Nuhaven Second Addition Subdivision, located within the City of Dickinson. The purpose of this rezoning is to allow the Park District to utilize the space for plantings to establish a community orchard.

MOTION BY: Joe Ridl

SECONDED BY: Jason Fridrich

To approve second reading and final passage of Ordinance 1817.

**ORDINANCE NO. 1817**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**F. 2025 Road Maintenance Project Material Testing Contract with Braun Intertec**

Senior Engineer Kris Keller presents a contract amendment with Braun Intertec to provide material testing for the 2025 Road Maintenance Project, 202501. The contract includes soils, concrete, and paving related testing and services as well as project consulting and reporting. The amendment will be for \$105,590 on a T&M basis. This testing is necessary to assure project compliance.

MOTION BY: Robert Baer                                SECONDED BY: Jason Fridrich  
To approve the 2025 Road Maintenance Project Material Testing Contract with Braun  
Intertec.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**G. 2025 Watermain Replacement Project Material Testing Contract with Braun Intertec.**

Senior Engineer Kris Keller presents a contract amendment with Braun Intertec to provide material testing for the 2025 Watermain Replacement. The contract includes soils, concrete, and paving related testing and services as well as project consulting and reporting. The testing is necessary to ensure the project is in compliance with design specifications. The amendment will be for \$81,470 on a T&M basis.

MOTION BY: Joe Ridl  
To approve the 2025 Road Watermain Replacement Material Testing Contract with Braun Intertec.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**H. Sims – 2<sup>nd</sup> Street E. to 9<sup>th</sup> Street E. Project Material Testing Contract with Braun Intertec.**

Senior Engineering Kris Keller presents a contract amendment with Braun Intertec to provide material testing for the Sims - 2nd St E to 9th St E. The contract includes soils, concrete, and paving related testing and services as well as project consulting and reporting. The testing is necessary to ensure the project is in compliance with design specifications and applicable ASTM & industry standards. The amendment will be for \$76,006 on a T&M basis. This work will be funded through Dept. of Water Resources Cost Share, SRF Loans, and GPT.

MOTION BY: Joe Ridl                                      SECONDED BY: Jason Fridrich  
To approve the Sims – 2<sup>nd</sup> Street E. to 9<sup>th</sup> Street E. Project Material Testing Contract with Braun Intertec.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

## I. Mann's Dam Contract Amendment with Barr Engineering

Senior Engineering Kris Keller presents a contract amendment with Barr Engineering to complete a Feasibility Study for addressing safety issues with Mann's Dam. A feasibility study is required for Mann's Dam modifications per the North Dakota Dept. of Water Resources Dam Safety Standards and various federal requirements. The city currently has an agreement with the ND Dept. of Water Resources to reimburse the City for 75% of the cost to complete a feasibility study, up to \$77,592. The City's share will be \$25,864. The Contract amendment with Barr Engineering is for \$103,465.

MOTION BY: Robert Baer  
To approve the Mann's Dam Feasibility Study Project DWR Cost Share Contract.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**J. Queen City Dam EAP Contract Amendment with Barr Engineering**

Senior Engineer Kris Keller presents a contract amendment with Barr Engineering to complete an Emergency Action Plan and Risk Assessment. An EAP and RA are required for the Queen City Dam per the North Dakota Dept. of Water Resources Dam Safety Standards. The city currently has an agreement with the ND Dept. of Water Resources to reimburse the City for 80% of the cost to complete an EAP, up to \$99,992. The City's share will be \$26,028. Additionally, the city has an active agreement with the ND Dept. of Water Resources to reimburse the City for 60% of the cost to complete the RA, up to \$21,738. The City's Share will be \$14,492. The Contract with Barr Engineering is for \$162,250.

MOTION BY: Jason Fridrich  
To approve the Queen City Dam EAP Contract Amendment with Barr Engineering.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**K. 2025 Watermain Project Contract Amend to Apex Engineering**

Engineer and Community Development Director Joshua Skluzacek a task order amendment with Apex Engineering Group, Inc. to perform construction engineering services for the 2025 Watermain Replacement project for an hourly not to exceed amount as specified in the contract of \$567,800.00. The project was approved with the 2025 capital improvement project budget, and the work is to be paid for using Gross Production Tax, State Revolving Fund Drinking Water loan, North Dakota Department of Water Resources State Water Commission grant, and with a SID.

MOTION BY: Jason Fridrich  
To approve the 2025 Watermain Project Contract Amend to Apex Engineering.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 3, Nay 1 (Ridl), Absent 0  
Motion declared duly passed

**L. 2025 Watermain Replacement Project DWR Cost Share Contract**

Engineer and Community Development Director Joshua Skluzacek presents for the Commissioners a consideration a grant contract with the North Dakota State Water Commission to fund a portion of the engineering & construction services cost-share of 60-percent not to exceed \$1,918,834 as specified in State contract DWR Project No. 2050/DIK. The project was approved with the 2025 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT), State Revolving Fund Drinking Water and with a SID.

MOTION BY: Robert Baer  
To approve the 2025 Watermain Project Contract Amend to Apex Engineering.

SECONDED BY: Jason Fridrich

DISPOSITION: Roll call vote...Aye 3, Nay 1 (Ridl), Absent 0

Motion declared duly passed

**M. Sims – 2<sup>nd</sup> Street to 9<sup>th</sup> Street East Project DWR Cost Share Contract**

Engineer and Community Development Director Joshua Skluzacek presents a grant contract with the North Dakota State Water Commission to fund a portion of the engineering & construction services cost-share of 60-percent not to exceed \$959,736 as specified in State contract DWR Project No. 2050/DIK. The project was approved with the 2025 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT), and State Revolving Fund Drinking and Clean Water loans. Apex Engineering has been awarded the engineering for this project. BEK Consulting has been awarded the construction for this project.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the Sims – 2<sup>nd</sup> Street to 9<sup>th</sup> Street East Project DWR Cost Share Contract.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0

Motion declared duly passed

**N. I-94 Speed Reduction Area Letter of Support**

Engineer and Community Development Director Joshua Skluzacek presents for the Commissioners consideration a letter of support to the North Dakota Department of Transportation for a speed reduction of Interstate 94 through the City of Dickinson from the current 75 miles per hour speed limit to 70 miles per hour speed limit. This speed reduction is in conjunction with House Bill 1298. The speed reduction will maintain a consistent and reasonable speed limit through Dickinson to support safe traffic operations for residents and travelers.

Commissioner Jason Fridrich asks that this same item was presented a year ago and it was voted down by the Commissioners.

Engineer and Community Development Director Joshua Skluzacek states the State has now passed the speed limit to 80 and there are a number of areas that are having issues with site distance or curvatures. This is not a concern in Dickinson therefore they want a speed reduction throughout the larger cities. He states near Medora there is significant site distance issues.

Commissioner Joe Ridl asks if this reduction in speed will be forced upon the City in the future other than consistency. He is questioning if the State will mandate the reduction in speed.

Director Skluzacek states that DOT would like to have the letter of support for future reductions. Should we have significant traffic and weaving in and out of lanes constitutes a natural slow down. Consistency and this would be a reasonable amount of change.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the I-94 speed reduction area letter of support.

DISPOSITION: Roll call vote...Aye 3, Nay 1 (Ridl), Absent 0

Motion declared duly passed

**O. Dickinson High School Watermain Extension Project DWR Cost Share Contract**

Engineer and Community Development Director Joshua Skluzacek presents a grant contract with the North Dakota State Water Commission to fund a portion of the engineering & construction services cost-share of 60-percent not to exceed **\$236,691** as specified in State contract DWR Project No. 2050/DIK. This would loop the new watermain from Fairway Street to Empire Road. The project is directly associated with the development agreement with the Dickinson Public School District which was approved

at the March 18<sup>th</sup>, 2025 City Commission meeting. The city engineering staff recommends approval.

MOTION BY: Joe Ridl

SECONDED BY: Jason Fridrich

To approve the Dickinson High School Watermain Extension Project DWR Cost Share Contract.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**P. Sanitary Sewer Service Voluntary Special Assessment Resolution**

Engineer and Community Development Director Joshua Skluzacek presents a resolution for the 2025 Sanitary Sewer Service Special Improvement District. This Resolution is to create the sanitary sewer service special improvement district of the City of Dickinson and authorizing the improvements and assessments as a voluntary funding option for all citizens. The SID is payable over a 5-year period at an interest rate of 3.7%. Special assessments paid in full by October 1, 2026, will not be charged interest and no penalty will be levied for paying the special assessments early. Construction will occur during the construction season of 2025.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve Resolution 15-2025.

**RESOLUTION NO. 15 – 2025**

**A RESOLUTION CREATING A 2025 SANITARY SEWER SERVICE IMPROVEMENT DISTRICT OF THE CITY OF DICKINSON AND AUTHORIZING THE IMPROVEMENTS AND ASSESSMENTS**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 0  
Motion declared duly passed

**8. PUBLIC HEARING – 5:00 P.M.**

**A. No Report**

**9. PUBLIC COMMENTS NOT ON AGENDA**

**1.** Mr. Dave Beaudoin states he is to interplay with city and people. Last month he was invited to PD. Officer has his policies and procedures that he follows. If you are looking for truth you won't find it in the policies. He states the city is in critical time and needs the cooperation of PD in a sense of how they relate to people. How PD handle people. How to get the public to stand with the PD. Recently a man was arrested on a Tuesday. Charges were dropped and then held then released. If you have a judge who has a warrant there must be some injustice and this makes people angry against the system. Why this man was incarcerated 8-10 days and then released. He states times are going into critical changing times and the officers need to protect and serve the public. The public has a responsible to project and serve families of the police officers. Bring these two together.

**2.** Mr. Ryan Messano states it is a pleasure to be back again. He states back in November he was polite. He states people can disagree with my assessment. He Came to lay out facts and make decisions by themselves. He states it is extreme disappointment that he witnessed to be taken out. Mr. Messano states there are going to be arrests and there will be lawsuits and a direct attack on the century code. Criminal complaints filed against 3 police officers and now a \$10 million-dollar civil rights suit filed. All I wanted to do is to express the truth. He states he will drop the lawsuit if the resolution to restrict times of speaking on the agenda is removed.

**10. COMMISSION COMMENTS**

**A. None**

11. **ADJOURNMENT**

MOTION BY: Jason Fridrich

SECONDED BY: Joe Ridl

Adjournment of the meeting was at 5:45 P.M.

DISPOSITION:

Roll call vote... Aye 4, Nay 0, Absent 0

Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President

Board of City Commissioners

Date:

May 20, 2025