



Engineering Memorandum

May 8, 2025

RE: May 20th Commission Meeting

2025 LEAD SERVICE LINE REPLACEMENT – TASK ORDER TO APEX ENGINEERING GROUP, INC.

For your consideration is a task order with Apex Engineering Group, Inc. to perform engineering services for the project number 202513 – 2025 Lead Service Line Replacement project for an hourly not to exceed amount as specified in the contract of **\$67,000.00**. The City Attorney has reviewed this contract, and has no comments. The project was approved with the 2025 capital improvement project budget, and the engineering scope of work is to be paid for using the Drinking Water State Revolving Fund loan which includes 75% loan forgiveness for lead service line replacement

Included in the scope of work are the following tasks: project management, preliminary design, final design, temporary construction easement acquisition, bidding assistance, and asbuilt documents, and State Revolving Fund loan and North Dakota Department of Water Resources funding support.

Key attributes to the project include:

- 29 lead service lines which are all anticipated to be from the curb stop to the water meter.
 - This project will conclude the known inventory of lead service lines that are not all the way from the watermain to the water meter.

The city engineering staff recommends approval.

