

# Human Resources

## Chapter 29 – Probationary Period

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## Section 29.08.04060-15.22 Probationary Period and Trial Period

- Recommend changing the probationary period from **90 days to six months**.
- The probationary period may be extended by the employee's supervisor or Department Head up to **one year**.
- Any extensions which would make the probationary period **more than one year** from the employees first day shall require the written approval of the City Administrator.
- Civil Service and City Staff recommend approval.