

## **TASK ORDER NO. 1**

This Task Order No. 1 is issued relative to and in accordance with the Master Agreement (hereafter referred to as the “Agreement”) for Professional Services between the City of Dickinson (“Client”) and Bartlett & West, Inc. (“Consultant”) as dated \_\_\_\_\_ and as further modified herein.

The Provisions of this Task are as follows:

- A. Definitions and Rules of Interpretation. For purposes of this Task Order, definitions and rules of interpretation as outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. Scope of Work. Consultant shall perform services under the Task Order for the purpose of providing professional services regarding the re-coat of the interior of Dickinson’s East Water Tank and as more fully described herein.
  - Task 1. Coating Removal & Surface Preparation: Consultant will design the approach for safe and effective coating removal, including the selection of appropriate surface preparation techniques (e.g., abrasive blasting, chemical stripping, etc.). Consultant will also develop a specification for surface cleaning and preparation to ensure proper adhesion of the new coating.
  - Task 2. Design & Specification of New Coating System: Consultant will develop a coating system design tailored to the specific needs of the water tank, considering factors such as corrosion resistance, water tank operational conditions, and longevity. Consultant will also specify the type of coating, coating thickness, and curing methods to meet performance standards for a municipal water tank. The coating system shall meet all regulatory requirements for contact with drinking water.
  - Task 3. Quality Control & Inspection Procedures: Consultant will develop a quality control plan for the coating application process, including inspection and testing protocols. Environmental standards related to coating application will be specified. Consultant will also recommend a post-application inspection plan to verify the coating integrity and identify any areas requiring touch-ups.
  - Task 4. Bidding & Negotiation: Consultant will develop bid documents for a contractor to complete coating removal and application, as detailed in Task 1 and Task 2. After acceptance by Client of the bidding documents, and upon authorization by Client to proceed, Consultant shall:
    - i. Assist Client in advertising for and obtaining bids for the work and maintain a record of prospective bidders to whom bidding documents have been issued.
    - ii. Issue addenda to clarify or change the bidding documents
    - iii. Determine the acceptability of substitute materials if necessary

- iv. Attend a virtual/electronic bid opening. Prepare bid tabulation sheets and assist owner in evaluating bids and in assembling and awarding contracts for the work.

C. Time of Performance for Services. The services will be completed by March 1<sup>st</sup>, 2026.

D. Compensation for Services. The services contained in this Task Order shall be performed for Hourly Upper Limit fee of \$30,000. The engineering fee will not exceed the estimated fee without written authorization by the Client.

E. Special Items. Special items relative to this Task Order are as follows:

- Consultant and Client agree that the Agreement and this Task Order may be changed by mutual written consent of both Consultant and Client.

F. Authorization Acknowledgement and Acceptance: All services herein offered are subject to the terms of the Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by Consultant to perform such services listed herein and an authorization by Client for Consultant to proceed with the services.

**CLIENT:**

CITY OF DICKINSON, NORTH DAKOTA

**CONSULTANT:**

BARTLETT & WEST, INC.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_