



Engineering Memorandum

September 30, 2025

RE: October 7th Commission Meeting

DOWNTOWN DRAINAGE IMPROVEMENTS – TASK ORDER TO APEX ENGINEERING GROUP, INC.

For your consideration is a task order with Apex Engineering Group, Inc. to perform engineering services for the project number 202521 – Downtown Drainage Improvements project for an time and materials amount as specified in the task order of **\$206,500.00**. The City Attorney has reviewed this task order which will fall under the Apex Engineering Group, Inc. Master Service Agreement. The project was approved with the 2025 capital improvement project budget, and the engineering scope of work is to be paid for using Storm Water Fund as Cash on Hand.

Scope of Work:

- Project Management and Quality Assurance/Quality Control
- Watershed Modeling
- Alternative Analysis and Preliminary Engineering Report
- GIS Shape File deliverable to the City of Dickinson with update storm sewer network (if errors are found to existing in our current mapping)

Key attributes to the project include:

- Utilizing the storm sewer outlet system information gathered during the winter and spring of 2025 having two pipes crossing the BNSF Railroad instead of one
- Intent of reducing the frequency and intensity of downtown flooding which includes the Highway 22 underpass

The city engineering staff recommends approval.

