

**Neveah Baranko**

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To whom it may concern,

I hope this letter finds you well. I am writing to formally apply for a special use permit for a dog day care and training business, which I intend to operate at the address above. It is my sincere belief that this venture will serve the needs of pet owners and community members. By offering a convenient day care option for dog owners, we aim to alleviate some of the challenges faced by working individuals who may struggle to balance their professional and pet care responsibilities in a way that does not disrupt the community.

At Plum Creek Canines, our mission is to provide a safe, structured, and enriching environment for dogs while their owners are at work or otherwise occupied. Unlike typical dog daycares, Plum Creek Canines will operate using a structured schedule that rotates dogs through one-on-one activities, training, and necessary rest times. This results in calm, quiet, and better mannered dogs all around. We understand the importance of adhering to city regulations and guidelines, which is why we are seeking approval for a special use permit.

All dogs will be required to have up-to-date vaccines including rabies, distemper, and parvo. Females in heat will not be allowed to attend. Plum Creek Canines will house a maximum of 8 dogs at a time.

In order to have optimum security, we will take multiple measures. Cameras will be installed in both rooms of the garage, in the outdoor exercise areas, the exterior of the garage, and at the pick up/drop off area. When dogs are not being actively supervised, they will be in secure kennels. Plum Creek Kennels will operate using a double-barrier system. This entails using gating/fencing, closed doors, and leashes. Other than when dogs are pottying, dogs will be on leash at all times. When owners drop off dogs, they will be required to wait in their cars, and I will go out to personally bring the dog in the garage on leash. Similarly, during pick up times, I will personally take the dog out to their vehicle on leash.

Before being admitted into care, each dog will require an in-depth questionnaire to address any behavioral and health concerns. In addition, each dog will go through an in-person temperament evaluation to make sure they positively interact with other people, dogs, and are well-mannered in a daycare environment. Dogs will not be required to interact with each other and will only be in play groups of 2-3 other dogs of compatible temperaments.

The daycare will operate within the property's garage, roughly 800 square feet. Within this space, the dogs will receive personal spacious kennels as well for required rest. The fenced outdoor exercise space is roughly 255 with a gravel base. The fence is a chain link fence with privacy slats and stands at 6 feet high. It has two gates on opposite ends that will remain locked at all times. The second exercise area is between the garage and the house on the property at

roughly 275 square feet. While it is not fenced, dogs will be on leash and supervised at all times in this area. This area is primarily decking and patio tiling. All exercise areas are able to provide shade through the use of buildings/or trees. Ventilation will be provided through the means of two walk-in doors, three garage doors, and a vent. Lighting will be provided by both windows and overhead light. Dogs will only be outside while supervised.

All equipment and interiors to be used will be washable or plastic or metal to allow for easy hand-cleaning or a fabric that allows it to be cleaned through a washing machine. All food supplies will be stored in sealed containers. Uneaten food will be promptly thrown away. The on-property house will be used to wash and sanitize smaller items such as bedding, bowls, training supplies, and other such items. Spot cleaning will be conducted daily as needed to keep the facility free of accumulating hair, dirt, and other such messes. The facility will further be mopped and scrubbed with pet-friendly cleaning agents and allowed to air dry weekly, or more often as needed. All bedding, training tools, bowls, kennels, and other such supplies will be washed and sanitized between uses of dogs. During the warmer months, this space will be washed weekly or more often as needed with water. Additionally, waste will be thrown away in separate bags, within a bag-lined lidded trash can.

Fire extinguishers and alarms will be placed in both rooms of the garage. Leashes will be available on each individual kennel as well as at exits in case of an emergency.

Customers will have access to four parking spaces within the driveway.

I have applied for insurance through KennelPro.

Our goal is to promote responsible pet ownership, enhance the bond between humans and their pets, and contribute to a happier, healthier community overall. We are committed to ensuring that our business operations comply with all zoning ordinances and regulations set forth by the city. We recognize the importance of being good neighbors and will take all necessary measures to minimize any potential impact on surrounding properties.

I respectfully request that the City Commission consider our application for a special use permit favorably. I am available to provide any additional information or answer any questions you may have regarding our proposal. Thank you for your time and attention to this matter.

Sincerely,

Neveah Baranko