



ADMINISTRATION

The Finance department is asking for several job description changes to better align with the duties and responsibilities of the department, upon recommendation from past audits and the need of the various departments within the City of Dickinson. The Accounting Technician, grade 12 will realign duties and become the Finance Generalist, grade 13. The Payroll Specialist, grade 13, will realign to Payroll & Finance Support, Grade 14. The Accountant, grade 14 will realign and become the Finance Specialist, grade 15. Some of the more entry level finance duties will be encompassed in the Finance Technician, grade 12. City staff recommends approval.

Thank you,

HR Director Shelly Nameniuk

