

## INTRAOFFICE MEMORANDUM

**TO:** Reice Haase, Secretary  
Patrick Fridgen, Planning and Education Division Director  
Sarah Felchle, Accountant, Administrative Services  
**FROM:** Abigail Franklund, Cost-Share Program Manager  
**SUBJECT:** NDSWC Cost-Share Request – City of Dickinson  
Queen City Dam Emergency Action Plan (EAP)  
**DATE:** March 12, 2025

### ***Background & Description***

The City of Dickinson (Sponsor) requests cost-share for the Queen City Dam EAP (Project). The Queen City Dam is a high hazard dam on the Heart River and does not have an EAP. An updated EAP is required to be on file with the Department of Water Resources for all high hazard dams. The project will include breach analysis, inundation mapping, contact information updates, and a tabletop exercise. Queen City Dam is in Dickinson, Stark County in North Dakota.

### ***Supplemental Information***

Water Development Plan Priority	Moderate
Benefit-Cost Ratio	NR

(NR) Not Required

### ***Schedule***

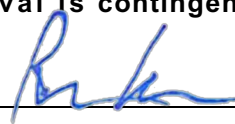
Task	Dates
Study	December 2025
Design	-
Bid	-
Construction	-
Completion	-

### ***Cost-Share Funding Summary***

	Project	Approved	Recommend
Noneligible Cost	-		
Eligible Cost	\$124,990		
Total	\$124,990		
Cost-Share 80% (Requested)	\$99,992		\$99,992

**This project meets requirements of the Water Commission's cost-share policy. Therefore, I recommend approval of this request by the City of Dickinson for state cost participation in the Queen City Dam Emergency Action Plan project at 80 percent of eligible costs, not to exceed \$99,992. This approval is contingent on available funding.**

Approval Signature and Date



03/14/2025

RH:af/1409