

Transmittal Letter and Narrative

Special Use Permit Application – Bright Star Daycare

Date: August 27, 2026

To: Planning and Zoning Department / Special Use Permit Review Committee

Re: Special Use Permit Application for Group Daycare – 12 Children at 832 3rd Ave. W.,
Dickinson, ND

Applicant/Owner: Bright Star Daycare

Current Location: 990 3rd Ave W

Proposed Location: 832 3rd Ave. W., Dickinson, ND

Dear Planning and Zoning Department / Review Committee:

I am submitting this narrative in support of my application for a Special Use Permit to operate a Group Daycare serving up to 12 children, ages 0 through 12 years, at any one time, at 832 3rd Ave. W., Dickinson, ND.

I am the owner and operator of Bright Star Daycare, currently operating at 990 3rd Ave W. The purpose of this application is to expand our childcare services to the proposed location at 832 3rd Ave. W., Dickinson, ND, in order to meet the growing needs of families in our community. Bright Star Daycare currently has families on a waiting list who are ready and interested in enrolling their children. The requested expansion would allow us to provide additional childcare opportunities to these families while continuing to provide a safe, nurturing, and structured environment for the children in our care.

Proposed Operations and Activities

The proposed use at 832 3rd Ave. W., Dickinson, ND would be a group daycare with a maximum capacity of 12 children at any one time, ranging in age from infants through 12 years old. Our hours of operation will be M-F from 6:00 am to 6 pm. The daycare would provide supervised childcare and age-appropriate activities during the hours of operation. We expect to hire three more employees at the property.

Because we will be caring for children from birth through age 12 We will follow ND Daycare licensing requirements for staff-to-child ratios, group sizes, qualifications, safe sleep, background checks, food, transportation, medication and emergency procedures.

We plan to organize care by developmental age, while keeping the whole environment safe, structured, and flexible.

Daily activities may include:

- Supervised indoor play and learning activities;
- Age-appropriate educational and developmental activities;
- Arts, crafts, reading, and other quiet activities;
- Meals and snacks as appropriate to the children's schedules;
- Rest and nap periods for children who require them;
- Outdoor play and recreational activities; and
- Other developmentally appropriate activities designed to support children's social, emotional, physical, and cognitive development.

The daycare would operate in accordance with all applicable childcare licensing, health, safety, building, fire, and occupancy requirements.

Indoor and Outdoor Areas

The building and proposed daycare space at 832 3rd Ave. W., Dickinson, ND would be utilized in a manner appropriate for a maximum enrollment of 12 children at any one time. The indoor areas would provide sufficient space for childcare activities, meals, rest periods, and age-appropriate play.

Outdoor space would also be utilized for supervised recreational activities and outdoor play when weather and conditions permit. Outdoor activities would be conducted under appropriate supervision and in accordance with applicable safety requirements.

The proposed capacity of 12 children is intended to ensure that the daycare can provide adequate space, supervision, and a safe environment for all children in attendance.

Reason for the Special Use Permit

The primary reason for requesting the Special Use Permit for 832 3rd Ave. W., Dickinson, ND is to allow Bright Star Daycare to expand its existing childcare services and serve additional families who are currently seeking childcare. There is a demonstrated need for additional childcare availability, as families are already on a waiting list and ready to enroll.

The proposed expansion would allow Bright Star Daycare to respond to this need while maintaining a manageable group size and continuing to provide individualized attention and quality care.

The requested use is intended to be compatible with the surrounding area and will be operated responsibly, with consideration given to safety, cleanliness, traffic, noise, and the general welfare of neighboring properties.

Conclusion

Bright Star Daycare respectfully requests approval of the Special Use Permit to operate a Group Daycare for up to 12 children, ages 0 through 12 years, at any one time, at 832 3rd Ave. W., Dickinson, ND.

The proposed use would provide a valuable childcare service to local families, address an existing need for additional childcare availability, and allow families currently waiting for care to have an opportunity to enroll their children.

I am committed to operating Bright Star Daycare in a safe, professional, and responsible manner and to complying with all applicable regulations and conditions associated with the Special Use Permit.

Thank you for your consideration of this application. I respectfully request approval of the Special Use Permit for 832 3rd Ave. W., Dickinson, ND, so that Bright Star Daycare can continue serving families in our community and expand its services to meet the demonstrated demand for quality childcare.

Sincerely,

Owner/Operator

Bright Star Daycare

Current Location: 990 3rd Ave W

Proposed Location: 832 3rd Ave. W., Dickinson, ND