

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated March 3, 2026 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: March 3, 2026
- b. Owner: City of Dickinson
- c. Engineer: KLJ Engineering LLC
- d. Specific Project (title): Capital Planning, Programming and Grant Writing Support Services
- e. Specific Project (description): Grant Development/Support Services

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

Task 1 – Project 202408 – Public Safety Training Center: KLJ will support the City of Dickinson in seeking funding to support various municipal improvements associated with the Public Safety Training Facility. This could include additional funding opportunities which flex coordination and alignment with public educational institutions such as Dickinson State University (DSU) and the Dickinson Public Schools.

Task 2 - Review 2026-2030 CIP / Identification of New Grant Funded Priority Projects: KLJ will review the new 2026-2030 CIP to initiate the development of a refreshed list of potential grant funded priority projects. Emphasis will be on projects not currently fully funded, but which have some potential element of local match available over the next 4 years.

Task 3 – Urban Grant (Downtown) Project Concept Development / Support NDDOT Flex Funding: KLJ will work with the City of Dickinson to evaluate and then submit projects for funding for the Urban Grant Program. This includes a more detailed evaluation of a possible project concept(s) for future Urban Grant application that reflects pending stormwater analysis, account for need to upgrade/address streetlighting issues and support projected pavement and bike/ped needs in the downtown area.

KLJ will support the City of Dickinson in evaluating and preparing a request for the NDDOT for Flex Funding. This includes evaluating existing priority projects to determine those most suited to submit for Flex funding.

Task 4 - Misc. Support Services / On Call Grant Writing Support: \$28,420 KLJ will support the City of Dickinson evaluate and align yet to be determined funding options/grants to address potential existing or future project needs facing the City of Dickinson. This includes outreach, communications and coordination with fundings agencies; review of existing Notices of Available Funding (NOFAs); and comparative analysis of various projects with potential funding sources. As directed by City staff, KLJ will prepare and submit grants for identified projects. Other Services

- B. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are: None

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and make a good faith to supply background planning and programming information available to the Engineer to support services described in Section 2. A.

5. Task Order Schedule

The parties shall meet the following schedule:

- Notice to Proceed: March 3, 2026
- Monthly project management team meetings; Interim deliverables based on various grant deadlines; however overall term of this effort to be completed by January 31, 2027.

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Project and Task Summary	
Task 1 - Public Training Safety Facility - Project # 202408	\$6,380
Task 2 - Review 2026-2030 CIP / Identification of New Grant Funded Priority Projects	\$12,080
Task 3 - Urban Grant Funding (Downtown) Project Concept Development/Support NDDOT Flex Fund Application	\$21,380
Task 4 - Misc. Support Services/ On Call Grant Writing Support	\$28,420
Total	\$68,260

- B. The terms of payment are set forth in Article 4 of the Agreement and are based on hourly rate schedule for assigned staff. Applicable reimbursables will also be charged in accordance with the original Agreement.

7. Other Modifications to Agreement, Exhibits or Attachments: None

8. Terms and Conditions –

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement, which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

OWNER: CITY OF DICKINSON

ENGINEER: KLJ Engineering LLC

By: _____

By: Wade E. Kline

Print Name: _____

Print Name: Wade Kline

Title: _____

Title: Public Engagement Manager

Firm's Certificate No. (if required): _____
State of: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Josh Skluzacek

Name: Wade Kline

Title: Engineer / Community Development Director

Title: Group Leader – Planning/ Public Engagement/Government Relations/

Address: 38 1st Street W Dickinson, ND 58601

Address: 300 23rd Avenue E, West Fargo, ND 58078

E-Mail Address: Josh.Skluzacek@dickinsongov.com

E-Mail Address: Wade.kline@kljeng.com

Phone: 701.456.7715

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Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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