



**To:** City Commission  
**From:** Finance Staff  
**Date:** March 4, 2025  
**RE:** Budget Amendments and Encumbrances

**ATTACHMENT "A"**

**2024 Budget Amendments:  
Expenditures:**

***No amendments are being requested in 2024***

**Encumbrances:**

Buildings and Codes	<b>Contracted Labor</b>	\$	22,900.00
	<i>For property demo projects processed in 2024 but slated for 2025 demolition</i>		
Information Technology	<b>Equipment</b>	\$	16,600.00
	<b>Printing/Printers</b>	\$	12,000.00
	<b>Network Line</b>	\$	16,400.00
	<i>For Microsoft SQL Service licensing</i>		
Museum	<b>Building Repairs</b>	\$	7,800.00
	<i>To complete the renovation of the chapel doors</i>		
	<b>Buildings &amp; Structures</b>	\$	9,000.00
	<i>For relocating the Blacksmith Shop and preparing a new pad</i>		
Police	<b>Technology</b>	\$	10,000.00
	<i>For the 2024 intersection Camera project completion</i>		
	<b>Equipment</b>	\$	10,000.00
	<i>For the continuation of maintenance of the Simulator (Vritra)</i>		

An encumbrance is a reservation of the prior year's appropriation for a specific item. Encumbrances are used for unfulfilled purchase commitments that are used for specific projects, contracted purchases, or services budgeted in one year, but used in the next year.

**Staff is recommending approval of the 2024 budget amendment and encumbrances as presented by Resolution # \_\_\_\_\_**